

Town of Cicero

Community Development Block Grant Program
The Consolidated Annual Performance and Evaluation Report
October 1st, 2020 through September 30th, 2021



As Submitted to the U.S. Department of Housing and Urban Development.

Town of Cicero, Cook County, Illinois
Larry Dominick, Town President

Prepared Under the Direction of:

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I. Executive Summary

The Town of Cicero Department of Housing prepares the Consolidated Annual Performance Evaluation Report (CAPER) to report on the activities that were undertaken during the program year, and report on the accomplishments toward meeting the goals, and objectives; which were identified in the 2020-2024 Consolidated Plan. This first Program Year CAPER covers projects that began October 1, 2020 and ended September 30, 2021 (PY2020).

The CAPER satisfies the requirements for the end of year reporting for the Community Development Block Grant (CDBG) Program offered through the U.S. Department of Housing and Urban Development (HUD). The Town of Cicero, as an entitlement grantee for the CDBG program, has the responsibility of preparing and submitting the CAPER to remain eligible for this program.

This is the first CAPER of the 5-Year Consolidated Plan. The following goals, objectives, and proposed accomplishments were identified for the year in the Consolidated Plan:

Priority: Expand the supply of safe, decent, and affordable housing.

Objective: Improve the quality of housing stock through rehabilitation and repair.

Proposed Accomplishments: Over the course of this action plan year, it was anticipated that 50 homes would be rehabilitated or repaired. This would have resulted in safer living conditions and increased property values.

Actual Accomplishments: During PY2020 the Town of Cicero Department of Housing completed 10 Housing Rehabilitation Projects resulting in 10 total units benefiting from the Town's program. Of these 10 projects, all were brought to standard condition. A total of \$44,544.00 was spent on these completed projects prior to September 30, 2021. Additionally, the Town will draw another \$93,145.00 after October 1, 2021, which will go towards eighteen (18) additional projects that are currently under construction. The Town was not able to accomplish the proposed goals due to lingering effects of the coronavirus pandemic and lack of outreach to obtain interest in the program. After the State of Illinois phased opening of the pandemic, many residents were unaware the Housing Rehabilitation Program was available. An increase in material costs also proved to be an obstacle in approving eligible projects. Projects completed in PY2020 and projects started in PY2020 (but completed in PY2021) will be a total of 28 projects resulting in 29 units.

Priority: Provide safe housing free from lead hazards.

Objective: Identify children with high lead levels, implement an educational program that provides information on lead poisoning, and identify and abate sources of lead-based paint in residential units.

Proposed Accomplishments:

1. Testing and promote the screening of all children 6 months to 6 years for blood lead levels as required by law as a condition of admittance to preschool, day care centers, nursery schools, kindergarten, and other child care facilities.
2. Provide educational materials to families within the Town of Cicero regarding the hazards of lead poisoning.
3. To complete 10 rehabilitation projects that involves lead hazard reduction.

Actual Accomplishments: During PY2020 the Town of Cicero Department of Housing, completed 3 units of lead hazard reduction projects prior to September 30, 2021. An additional 6 Lead projects are under construction. Once the additional projects are completed, the Town will have accomplished 9 Lead projects for the program year. A total of \$2,025.00 was spent on the three (3) completed projects through the program year. Additionally, the Town will draw another \$6,650.00 on the six (6) lead projects under construction.

Town of Cicero, Illinois
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Priority: Improve service to non-homeless Cicero residents who are low-to-moderate income and/or have special needs.

Objective: Make social services available for persons in need who have low-to-moderate incomes.

Proposed Accomplishments: Develop a diverse network of needed services toward enhancing the health, safety, and overall well-being of individuals and persons with special needs, through the provisions for creating and expanding quality public and private human service programs.

Actual Accomplishments: The Town of Cicero Department of Housing was able to maintain and/or improve the services that the diverse network of agencies in the town provides. Overall, the agencies that were awarded CDBG funds from The Town of Cicero were able to meet and/or exceed their goals proposed to the Town of Cicero. In total, our network of Public Service Agencies served 500 people.

Priority: Strengthen the community's living environment by making improvements to public facilities.

Objective: Make funding available for infrastructure improvements.

Proposed Accomplishments: Over the course of this Consolidated Plan, it is anticipated over \$1 million will be spent on infrastructure improvements such as street and curb repairs, alley re-paving, and rehabilitation of public facilities.

Actual Accomplishments: The Town of Cicero Department of Housing was able to maintain and/or improve the services that the diverse network of agencies in the town provides. Also, 225 +/- Households are now served by public facilities that are no longer substandard, since our department funded agencies to perform public facility improvement projects. More beneficiaries are expected as the remaining public facility projects complete and report their accomplishments.

II. Budget and Resources

The Resources available for these goals for PY2020 were as follows:

○ Total PY2020 CDBG Entitlement Grant:	\$ 1,702,896.00
○ Total Program Income Received:	\$ 0.00
○ Reallocated Funds from PY2018 & PY 2019 Activities:	\$ 675,005.49
○ Total CDBG Funds Expended in PY2020:	\$ 960,461.85**

*****This amount is for the end of September 30, 2021. Additional withdrawals for different activities will still be made after October 1, 2021. *****

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The Town of Cicero Department of Housing budgeted their entitlement grant in such a way to best serve the community of Cicero, and their needs.

Table 1: PY2020 Budget Allocation**

Administration	\$ 340,000.00
Housing Repair Program	\$ 640,000.00
Lead Hazard Reduction	\$ 75,000.00
Public Services	\$ 255,000.00
Public Facilities	\$ 392,896.00
Total	\$ 1,702,896.00

***Only includes PY2020 Entitlement Grant. Does not include carry over projects from previous years and/or Amendments to reallocate funds to current projects.*

Figure 1: Budget Allocation

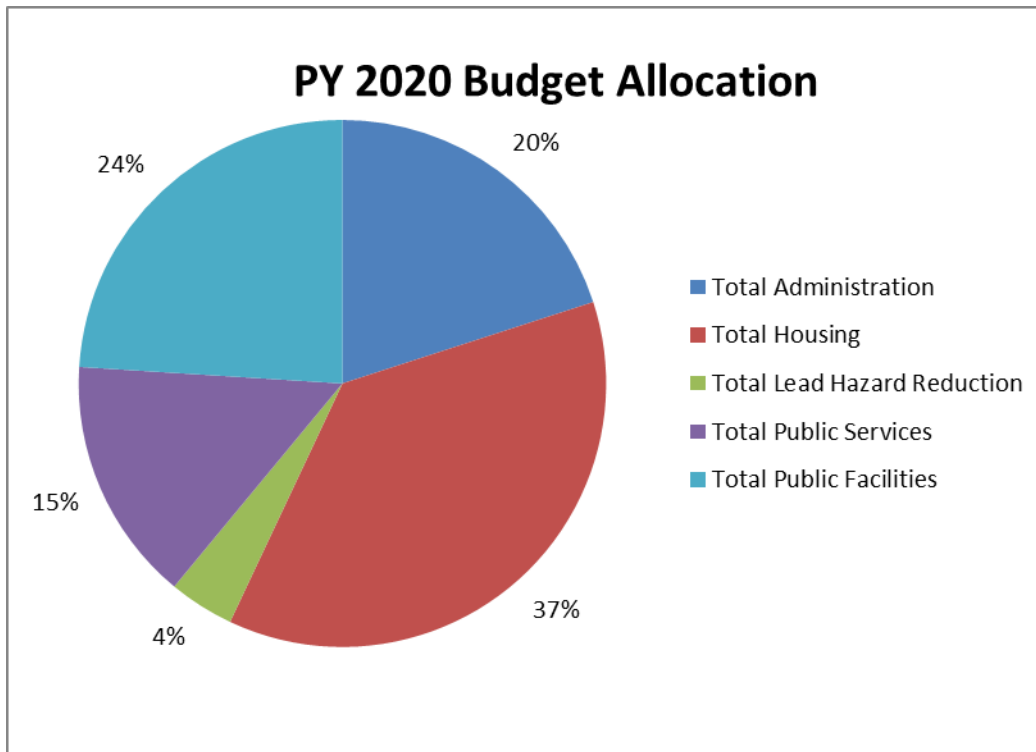
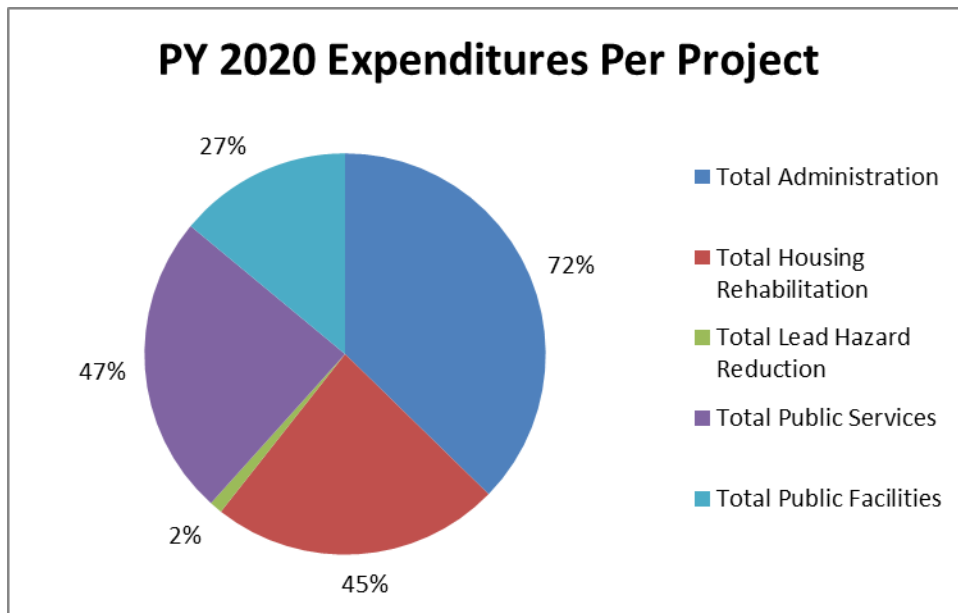


Table 2: PY 2020 Expenditures*

Budget Category	Drawn Amount
Administration	\$ 245,672.72
Housing	\$ 293,044.89
Lead Hazard Program	\$ 2,025.00
Public Services	\$ 121,826.89
Public Facilities	\$ 297,892.35
Total	\$ 960,461.85

*All expenditures above were made during the timeframe of PY 2020 (October 1, 2020 – September 30, 2021). These expenditures include reallocated funding from previous program years. Additional expenditures for activities from PY 2020 will be made after October 1, 2021.

Figure 2: Expenditures



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Program Income

During PY2020, The Town of Cicero Department of Housing did not receive any Program Income to go towards the Community Development Block Grant Program. IDIS is reconciled on a quarterly basis, and when updated, program income and reallocated funds from prior program years are expended prior to drawing down funds from the U.S. Treasury.

Un-liquidated Obligations

The definition of an Un-liquidated obligation is:

- Dollar amount of orders placed, contracts and grants awarded, goods and services received and similar transactions for which an expenditure has been accrued, but not yet recorded as paid as of the end of the reporting period.

Based on this "official" definition of Un-liquidated obligations for purposes of the activities for PY 2020, the Town of Cicero's Un-liquidated obligations are:

Act #	Project Name/Agency	Funded Amount	Drawn Amount	Unliquidated Obligation
828	General Administration	\$40,000.00	\$20,714.85	\$19,285.15
829	Staff Salaries	\$300,000.00	\$224,957.87	\$75,042.13
830	Housing Rehabilitation Program	\$200,000.00	\$31,994.00	\$168,006.00
831	Housing Staff Salaries	\$315,000.00	\$248,500.89	\$66,499.11
832	Emergency Heat Program	\$25,000.00	\$12,550.00	\$12,450.00
833	Accessibility Program	\$100,000.00	\$0.00	\$100,000.00
834	Lead Hazard Reduction	\$75,000.00	\$2,025.00	\$72,975.00
836	Children's Center	\$25,000.00	\$19,562.05	\$5,437.95
837	Cicero Youth Commission	\$65,000.00	\$0.00	\$65,000.00
838	Family Services & Mental Health	\$65,000.00	\$49,500.00	\$15,500.00
839	President's Office of Literacy Program	\$32,000.00	\$0.00	\$32,000.00
841	Corazon Community Services	\$20,000.00	\$9,249.84	\$10,750.16
842	Community Support Services	\$18,000.00	\$13,515.00	\$4,485.00
843	Town of Cicero Alley Repavement	\$1,067,901.49	\$297,892.35	\$770,009.14
	Total			\$1,417,439.64

Some of the balances for these activities have been expended and currently are read as \$0.00. Some other activities have been reduced since some contracts or invoices have been paid out after September 30, 2021. The Alley Repavement funded amount includes the reallocated funding from the PY 2018 and PY 2019 grants.

Leveraging Resources

The following is a list of the other resources available to the Town of Cicero in Program Year 2020:

1. Mental Health Board:	\$ 489,000.00
2. Cicero Housing Authority-Section 8:	\$ 1,185,899.00
3. Town of Cicero Capital Improvement Projects:	\$ 8,296,401.00
4. State Grants:	\$ 6,858,090.00
5. General Assistance:	\$ 109,816.00
6. NSP:	\$ 51,091.06

Table 3: Community Health Board Agencies

2020 Community Mental Health Board Agencies Funded	
<u>Agency</u>	<u>Amount</u>
Cicero Family Service & Mental Health Center	\$ 200,000.00
Cicero Youth Commission	\$ 35,000.00
The Children's Center	\$ 38,000.00
Community Support Services, Inc.	\$ 25,000.00
Oak Leyden	\$ 6,000.00
Pilsen/Little Village Community Mental Health Center	\$ 20,000.00
Presence Health	\$ 25,000.00
Solutions for Care	\$ 35,000.00
UPC Seguin	\$ 35,000.00
Youth Crossroads, Inc.	\$ 70,000.00
<u>TOTAL AGENCY DISBURSEMENTS</u>	<u>\$ 489,000.00</u>

III. CDBG Legal Statements

The Town of Cicero Department of Housing must provide a narrative analysis to show that the grantee: (1) pursued all resources that the grantee indicated it would pursue; (2) provided requested certifications of consistency for HUD programs, in a fair and impartial manner, for which the grantee indicated that it would support application by other entities; and (3) did not hinder Consolidated Plan implementation by action or willful inaction. To the extent that these points are covered in other parts of the performance report, appropriate cross-reference will suffice. (24 CFR 91.225(b)(3) and 24 CFR 570.903)

1. The Town of Cicero Department of Housing pursued all resources that we indicated that we would pursue.
2. The Town of Cicero Department of Housing did not receive any requests for certifications of consistency with the Consolidated Plan in PY 2020-2024.
3. The Town of Cicero Department of Housing did not hinder Consolidated Plan implementation by action or willful action.

IV. Assessment of the One-Year goals and objectives

Successes

Overall, The Town of Cicero Department of Housing, in conjunction with its list of Subrecipients, was able to accomplish some of the goals outlined in the Consolidated Plan (**See Tab 4**).

However, Due to the COVID-19 pandemic there were issues overall with Subrecipient accomplishments for the First program year of this 5-Year Consolidated Plan period.

To illustrate the effect the internal advancements the Department of Housing has made, many of PY2020 Subrecipients were able to complete some of their proposed projects and further influence the livelihoods of many low to moderate-income individuals and families:

- The Children's Center of Cicero-Berwyn was once again able to assist low income families with subsidized day care for those that can't afford the full daycare fees. Children were able to enjoy an educational environment with nutritious meals and snacks while their parents were at work.
- Family Service and Mental Health Center of Cicero serviced a good number of people this year. They continue to be one of our well-needed Subrecipients.
- CEDA was able to assist 13 Cicero households with housing counseling services; this was 3 households more than their actual goal. They were able to help prevent Cicero homeowners from losing their homes while assisting others in qualifying for new home loans.
- Corazon Community Services was able to service youth in various community services they provide out of their organization.
- Community Support Services is an agency that works with clients with Intellectual and Developmental Disabilities (I/DD). The agency was able to service 26 individual and unique clients with I/DD who reside in the Town of Cicero.
- The Boys Club was able to open its center and help over 51 youth in the community through their Homework help and Power Hour program.

Although the public service activities show that some agencies may have a remaining balance as of September 30, 2021, those remaining balances will be expended after the final invoices are processed.

Issues Facing the Department

The main issue that the Town of Cicero Department of Housing faced during program year 2020 was lingering effects related to the coronavirus pandemic. The pandemic made it difficult for the department and Subrecipients to meet the goals outlined in the Annual Action Plan. The Cicero Housing Rehabilitation Program accomplishment numbers were down due to a lack of information of program availability, increased costs and availability of construction materials, and some hesitancy with homeowners and contractors.

As for the Public Service agencies, a few subrecipient offices were closed and some of their activities were canceled and others had to work through certain restrictions caused by the pandemic. This affected the numbers that they would normally service in a program year. Two Subrecipients were closed completely during PY2020 and several others operated at reduced and/or altered rates.

The Cicero Youth Commission was unable to open its center to serve any youth through their afterschool and summer programs, and the President's Office of Literacy was also unable to serve any youth in their Reading program which usually serves closer to 600 students. This was a direct result of the pandemic and remote learning being conducted by Cicero School District 99.

The Children's center had started off the program year with mainly virtual learning and slowly ended up opening at least two classrooms for kids by the end of the year. They were also unable to take kids on fieldtrips or conduct workshops for their programs because of COVID restrictions. But by the end of the year, the need for childcare grew as parents started going back to work and older siblings also went back to school from virtual learning at home. The Boys Club's membership was also restricted due to the pandemic. They had to limit numbers to avoid having too many kids in one small space. Family Services is facing the challenge of trying to grow and meet the very high demand for their mental health services by people in the community. Currently they do not have enough staff in certain programs, to provide certain services to all the persons coming into their office requesting it. The Department of Housing has been working with Subrecipients to advise them towards eligible activities that they can perform in order to better service the community during these tough times with the pandemic.

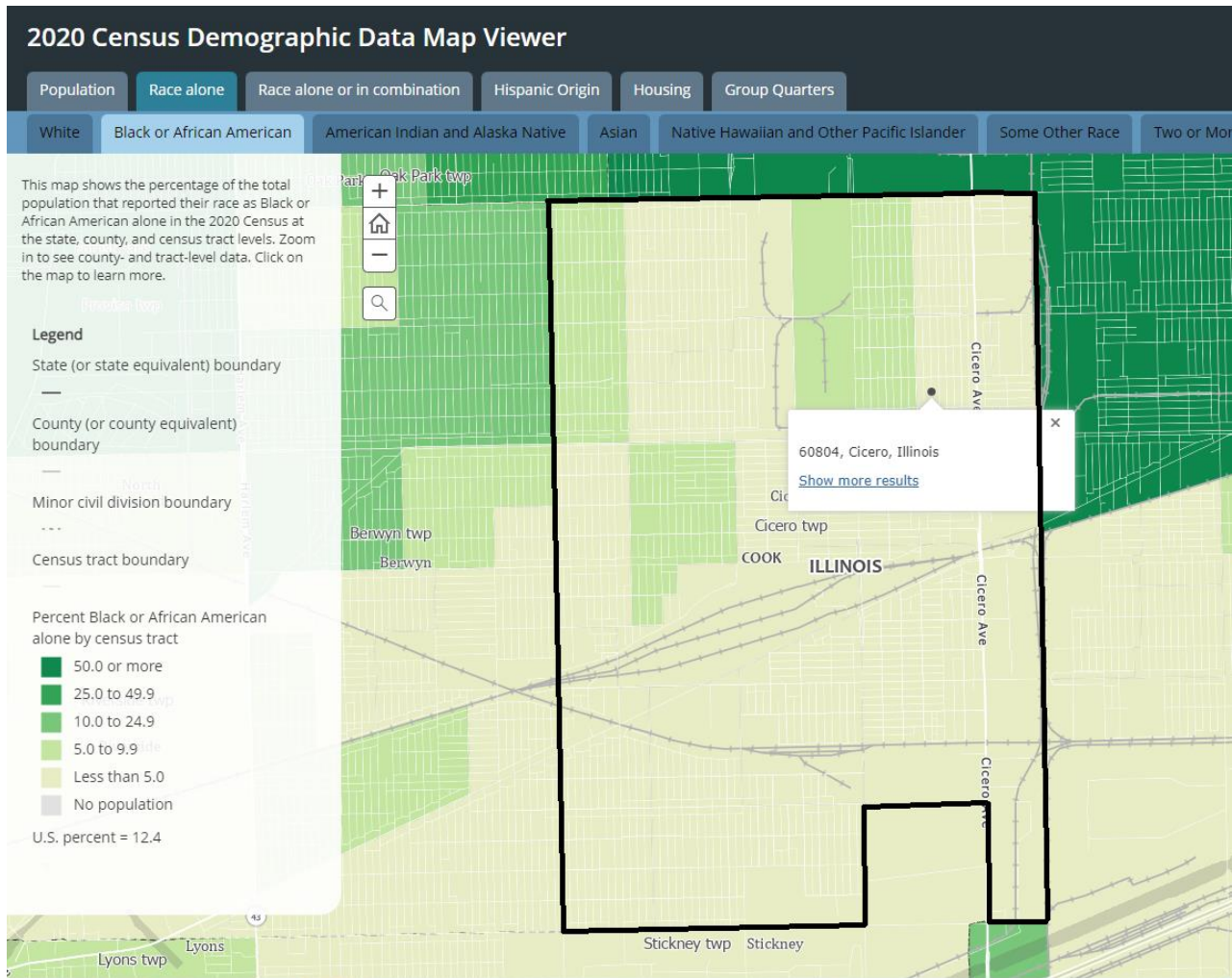
As of June, 2021, The Town of Cicero Department of Housing is under new leadership. Tom M. Tomschin was appointed Executive Director. Mr. Tomschin plans on increasing outreach for homeowner rehabilitation, offering new, expanded homeowner rehabilitation activities, and increasing budgets to the Housing Rehabilitation Program, to better align renovation and delivery costs. The Department has redeveloped our webpage, began advertising online and on the monthly Town News Letter, and will be more efficient in any amendment process, to ensure CDBG funds are spent in a timelier manner.

V. Town of Cicero Geographic Demographic Distribution

Percent of Persons Who Are Black or African American Alone: 2020 Census

Cicero IL, 60804

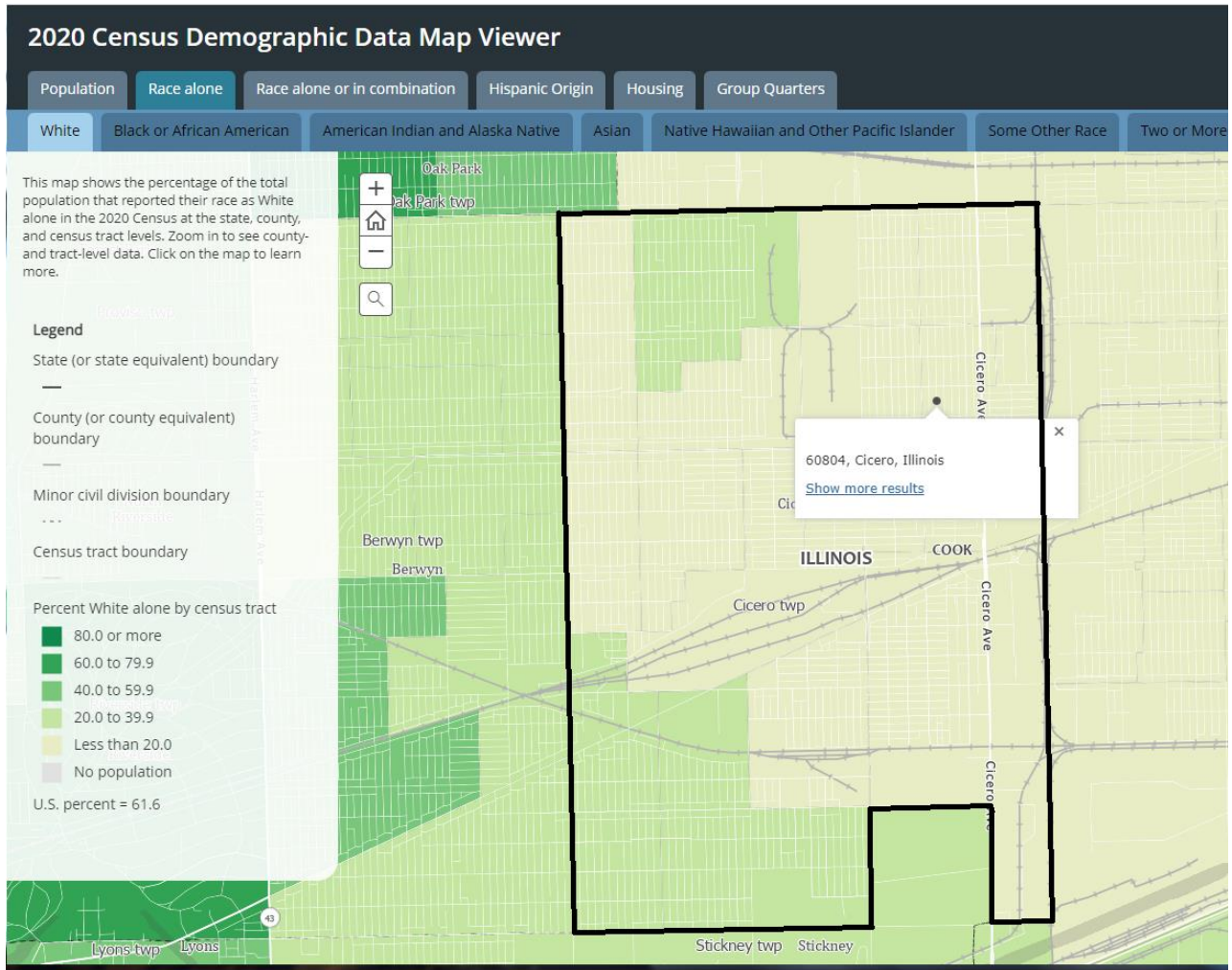
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Percent of Persons Who Are White Alone: 2020 Census

Cicero IL, 60804

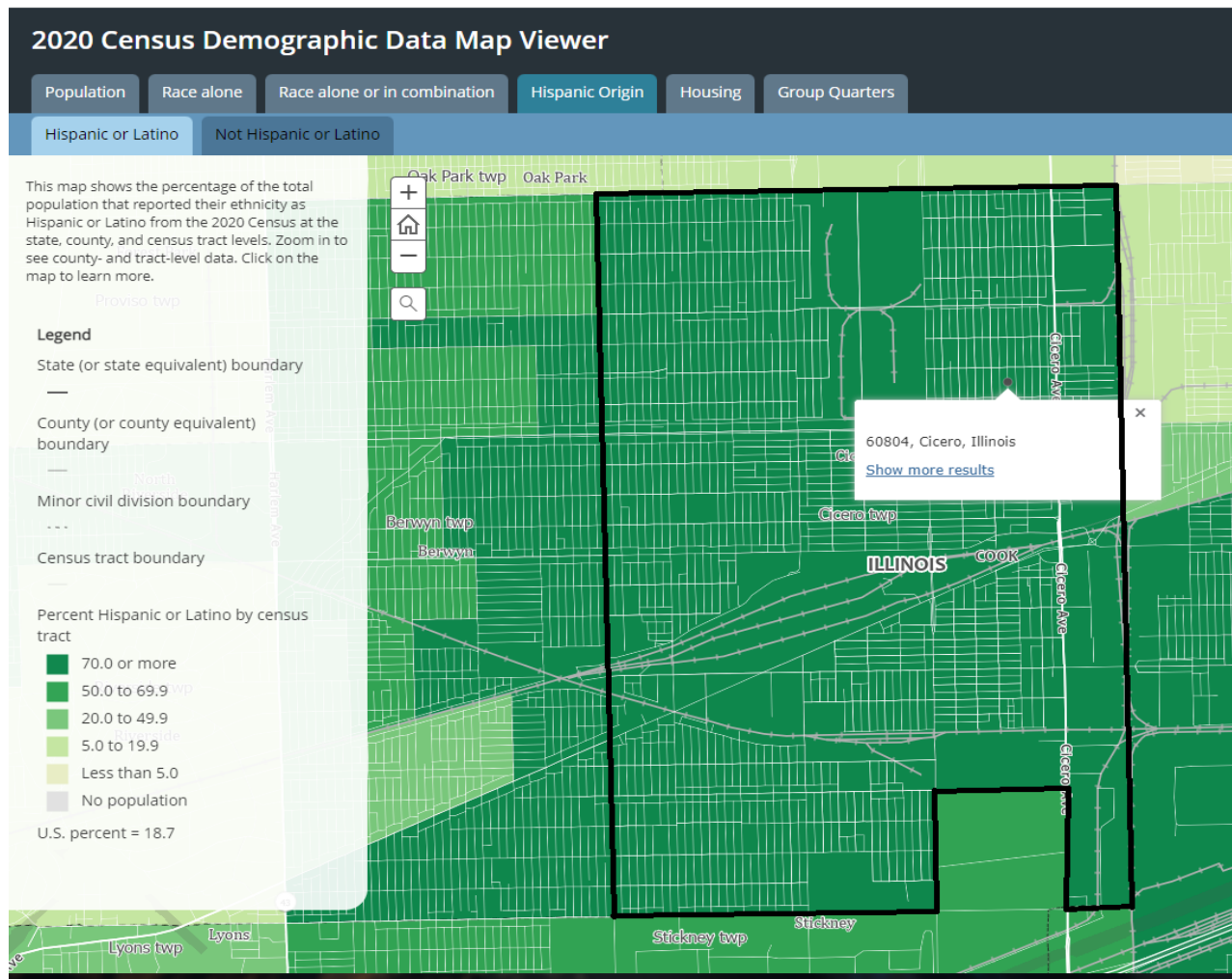
<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



Percent of Persons Who Are Hispanic or Latino: 2020 Census

Cicero IL, 60804

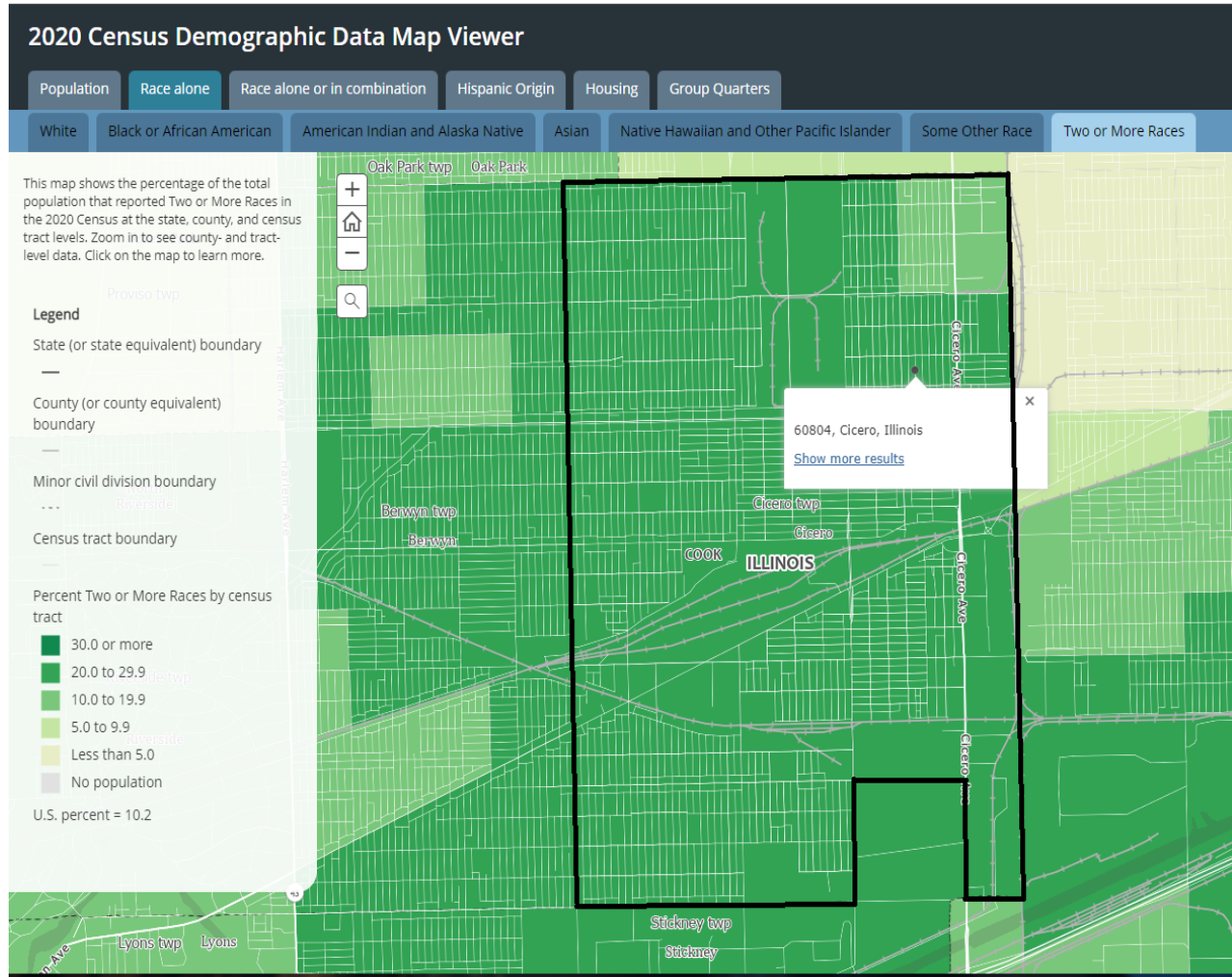
<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



Percent of Persons Who Are Two or more other Races: 2020 Census

Cicero IL, 60804

<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



Town of Cicero Census Tract Map

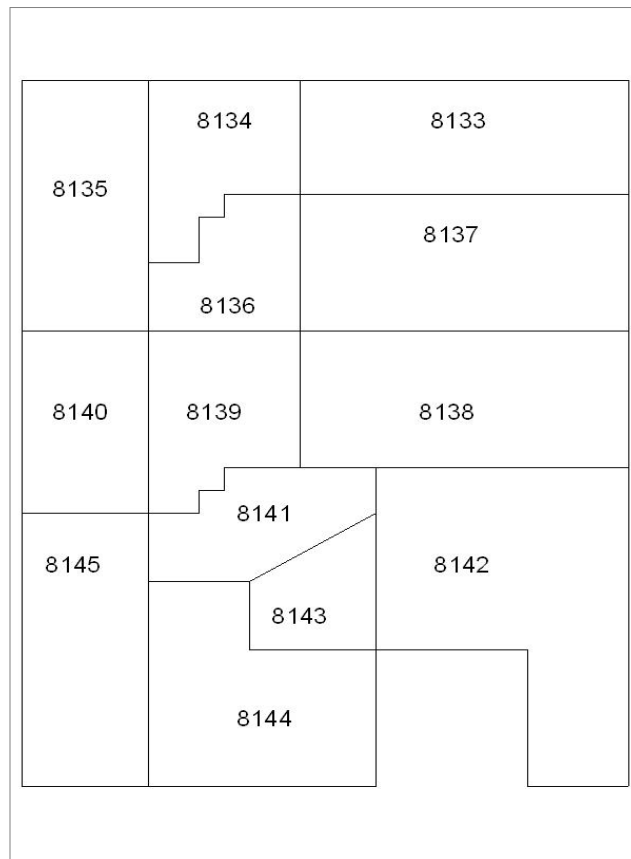


Table 4: Census Tract Income Data

CDBG ID	CDBG NAME	TRACT #	% Low/Mod
171332	CICERO	813300	78.02
171332	CICERO	813400	67.5
171332	CICERO	813500	56.42
171332	CICERO	813600	71.5
171332	CICERO	813700	66.62
171332	CICERO	813800	72.55
171332	CICERO	813900	68.46
171332	CICERO	814000	63.72
171332	CICERO	814100	71.9
171332	CICERO	814200	66.78
171332	CICERO	814300	65.63
171332	CICERO	814400	55.2
171332	CICERO	814500	48.83

VI. Managing the Process

The Town of Cicero's Department of Housing, serving on behalf of the Town of Cicero, is the lead agency responsible for overseeing the development of the Town of Cicero's Consolidated Annual Performance Evaluation Report (CAPER), and is the entity responsible for administrating the CDBG Program covered by the CAPER.

For further information or to make comments on this CAPER, please contact:

The Town of Cicero Department of Housing
Attn: Tom M. Tomschin, Executive Director
1634 South Laramie Avenue
Cicero, IL 60804
Phone: (708) 656-8223

Citizen Participation

The Town of Cicero must make the CAPER available to allow citizens, public agencies and other interested parties the opportunity to examine its contents and submit comments. The Town of Cicero shall accomplish the above by doing the following:

1. Publish a summary of the CAPER in one newspaper of general circulation, and on the Town's Website. This summary must include a list of the locations where copies of the CAPER can be examined.
2. Make copies of the proposed CAPER available at libraries, government offices, and other public places.
3. The Town of Cicero made the proposed CAPER available on the Town's Website:

<http://www.thetownofcicero.com/departments/housing-department#actPlan>

Public Comments were solicited and gathered via email, and in person at the Public Hearing.

4. Make a reasonable number of free copies of the CAPER available to citizens and groups that request it.
5. Allow a 15-day comment period prior to submitting to HUD.
6. Hold a public hearing to receive comments and views.
7. Attach a summary of all comments or views, and a summary of any comments or views not accepted and the reason therefore, to the final CAPER.

(See Tab 1 & 2)

Institutional Structure

The Town has in place a list of agencies, programs and resources to meet the social service and housing needs of our residents. Any unmet needs will be reviewed and the programs reassessed and addressed on an ongoing basis from year to year.

Social Service Needs

Within the Town of Cicero, social service needs are addressed by town departments such as the Community Mental Health Board, the Health Department, the President's Office for People with Disabilities and the Cicero Youth Commission.

In addition, other governmental bodies such as, the Cicero Housing Authority (CHA) also contributed this program year.

Cicero also has a wide variety of not-for-profit, social service agencies providing a wide-range of services: Berwyn-Cicero Council on Aging, Children's Center of Cicero-Berwyn, Oak/Leyden Developmental Services, Inc., Salvation Army, Catholic Charities, Boy's Club, Family Service and Mental Health Center of Cicero, Seguin Services, Seguin Retarded Citizens Association, Mujeres Latinas en Accion, and Pillars Community Services.

Housing Needs

Housing needs are addressed by the following governmental and social service agencies: the Cicero Health Department (Emergency Shelter Program), the Cicero Housing Authority, Housing Forward, Illinois Housing Authority, Illinois Department of Public Aid, Catholic Charities, Sarah's Inn, Seguin Services, and Seguin Retarded Citizens Association.

VII. Housing

The Town of Cicero offered three (3) housing programs to our residents.

1. **The Home Repair Program (HRP)** is a grant with a maximum funding amount of \$4,999.00 to correct substandard living conditions, address health and safety hazards, alleviate deficiencies in the structure and make essential repairs/improvements to permit use by homeowner occupants. Types of projects completed consisted of updating obsolete electrical and plumbing systems and replacement of roofs, windows, porches and concrete which were defective or obsolete.
2. **The Emergency Heat Assistance Program (EHAP)** is administered by the Department of Housing. The EHAP is aimed at providing financial assistance to low income homeowners of the Town of Cicero for the purpose of repairing/replacing a defective heating unit, which requires immediate action to restore heat for the occupants of the structure. The program provided financial assistance between October 1st and March 31st, to owner-occupants of one and two unit residential properties in the form of a grant.
3. **Access Grant for People with Disabilities Program (Access)** is administered by the Department of Housing. The Access Program is aimed at providing financial assistance to low income homeowners, in order to eliminate physical barriers, which inhibit the use of the dwelling unit by a person with disabilities. The program will provide financial assistance to owner-occupants of one unit residential properties in the form of a grant with a maximum amount of \$24,999 per project. As a result of the cost of the project, Lead Based Paint Regulations applied and were addressed through Risk Assessment/Paint Testing. All lead based paint hazard reduction activities discovered were addressed by the most cost effective means possible, either by paint film stabilization, interim controls or abatement. In addition, the owner/occupant was educated on the health effects of lead poisoning and how to protect their families by proper maintenance using safe work practices, housekeeping and nutrition. All owners and occupants were provided with the pamphlet "Protect Your Family from Lead in Your Home".

Housing

The 2010 US Census reported Cicero to have 24,562 housing units and 95% of these were built prior to 1980. Most of these units are single-family dwellings and multiple unit buildings of up to four stories tall. The age of Cicero's housing stock coupled with the fact that many of the occupied housing units are severely overcrowded has had a negative impact on the safety and livability of these housing units. While the development of new housing would be an ideal goal, the best strategy for the immediate future is to rehabilitate and repair existing housing and bring them up to code.

The Town of Cicero's Housing Rehabilitation Programs are designed to preserve our existing housing stock and neighborhoods, while assisting property owners to eliminate all property code violations. The programs encourage property owners to take responsibility for home maintenance and develop pride in their homes and neighborhoods. The Housing Rehabilitation Programs enable property owners to make improvements to mechanical and structural systems and to correct other code violations.

Action taken:

The Department of Housing funded \$ 640,000.00 of its PY2020 CDBG allocation for the Housing Rehabilitation Program (construction costs), to assist low-to-moderate income owner/occupants of one and two unit residential properties. **This money was partially spent on 10 completed projects, with a total of 10 units. Including 3 Lead projects, 3 Emergency Heat projects, and 7 HRP projects completed. One (1) project used funds from the HRP activity and Lead activity, and two (2) project used funds from the Accessibility activity and Lead activity. There are a total of 18 projects under construction.** Of the recipients for this assistance, 7 were very low income, 5 were low and 16 were moderate income.

These programs include:

1. The Home Repair Program (HRP)
2. The Emergency Heat Assistance Program (EHAP)
3. The Emergency Access Grant for People with Disabilities Program (Access)

There is an identified gap in Cicero's Community Development Block Grant Program. The Town only has a certain dollar amount they can allocate to these projects. Capping the grant at \$4,999.99 spreads a benefit out over more people, but the scope of the projects is decreased. Any project over \$4,999.99 demands risk assessments, safe work practices, and clearance of lead hazards, which drives the cost of rehab up as much as \$25,000.00. Taking into account these lead costs, the amount of quality projects the department can accomplish decrease further more.

The Town of Cicero Department of Housing, if awarded extra funds for Housing and Lead Hazard Reduction, would remove the cap on the grant amount, and perform more quality, and impacting rehabilitation projects within the Town of Cicero, to revitalize the community, increase home safety, and sustain decent housing for their residents.

The goal of this year's action plan was to assist 50 households. If all projects are approved and completed, the Town will have assisted 28 households with a total of 29 units, including the HRP, Accessibility and Heat and Lead Programs.

The following list is a list of the completed Housing Rehabilitation Projects during PY2020 (October 1, 2020 – September 30, 2021). The list includes type of program (Home Repair Program [HRP], Emergency Heating Assistance Program (EHAP), Emergency Access Grant for People with Disability Program [Access], and Lead Hazard Reduction Program [Lead].

The projects that are under construction or pending are not shown on this chart.

Table 5: PY2020 Housing Rehab Projects

HRP	Heat	Accessibility	Lead	Units	Census Tract
	\$3,350.00			1	8144
	\$4,450.00			1	8138
	\$4,750.00			1	8136
\$2,000.00			\$1,100.00	1	8144
\$4,999.00				1	8138
\$4,999.00				1	8135
\$4,999.00				1	8134
\$4,999.00				1	8139
\$4,999.00				1	8139
\$4,999.00				1	8143
\$4,999.00				1	8145
\$4,999.00				1	8145
\$4,999.00				1	8137
\$4,999.00			\$500.00	1	8135
\$4,000.00			\$1,300.00	1	8134
\$2,960.00				1	8134
\$3,600.00			\$550.00	1	8133
\$4,999.00				2	8140
\$3,550.00				1	8134
\$4,999.00				1	8145
\$3,500.00				1	8144
\$4,999.00				1	8134
\$4,500.00				1	8135
\$4,999.00				1	8144
\$4,999.00				1	8139
\$4,999.00			\$800.00	1	8142
		\$14,850.00	\$2,700.00	1	8133
		\$6,195.00	\$1,725.00	1	8145

Table 6: Housing Accomplishments by Ethnic Group

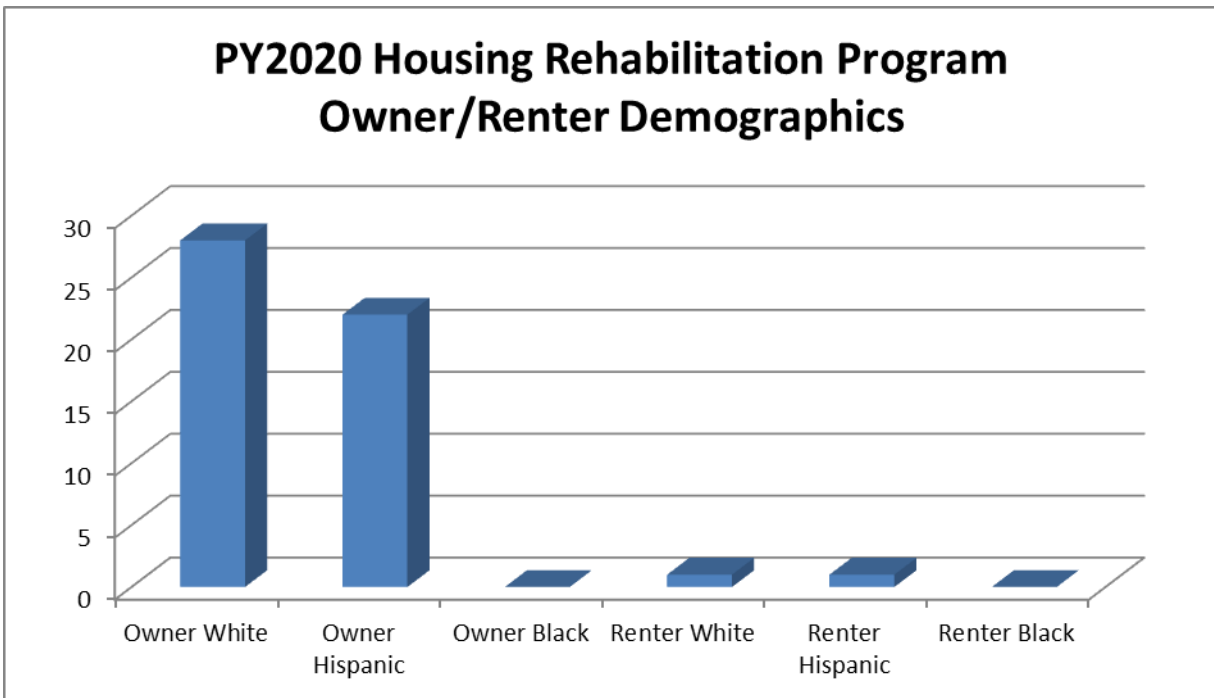


Table 7: Housing Accomplishments by Income Level

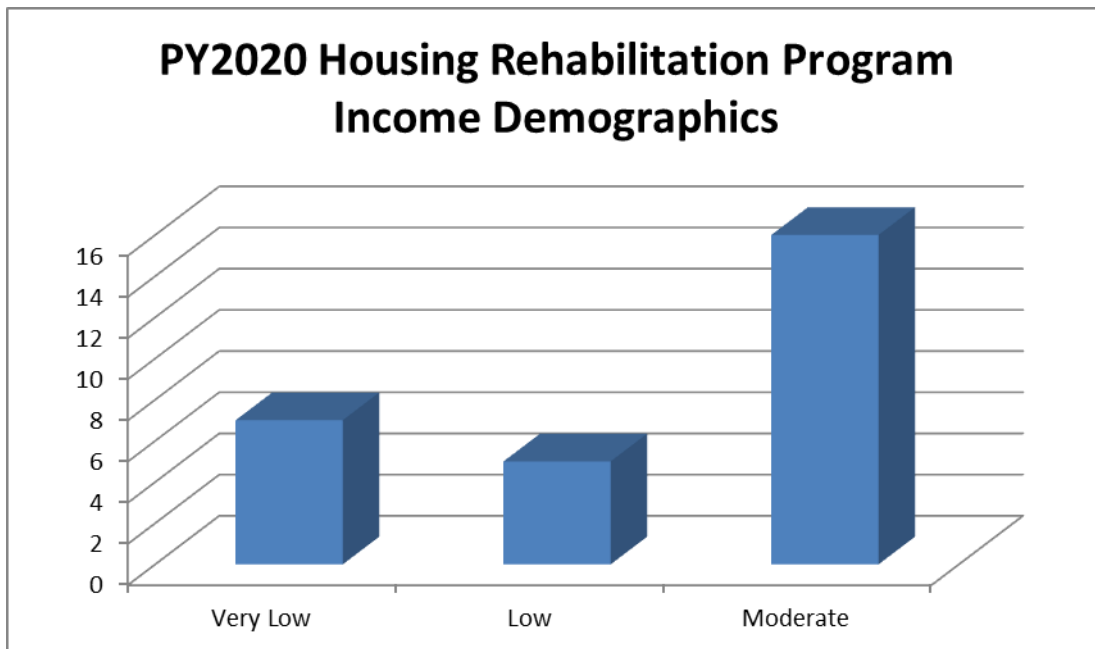


Table 8: Housing Accomplishments for Special Needs

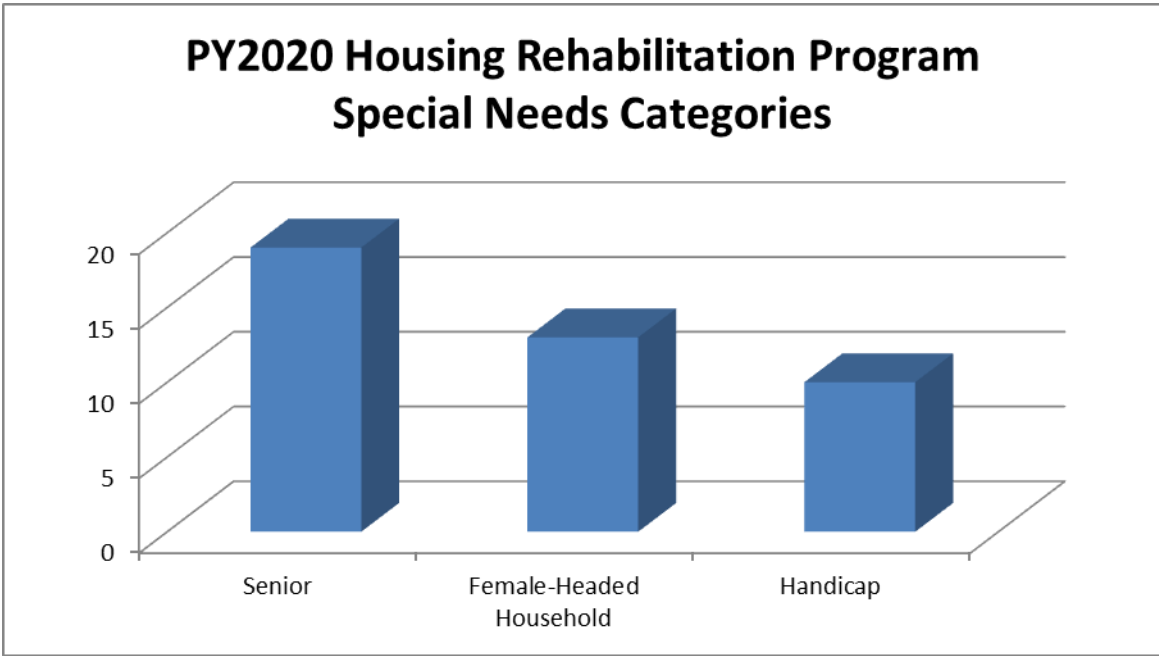
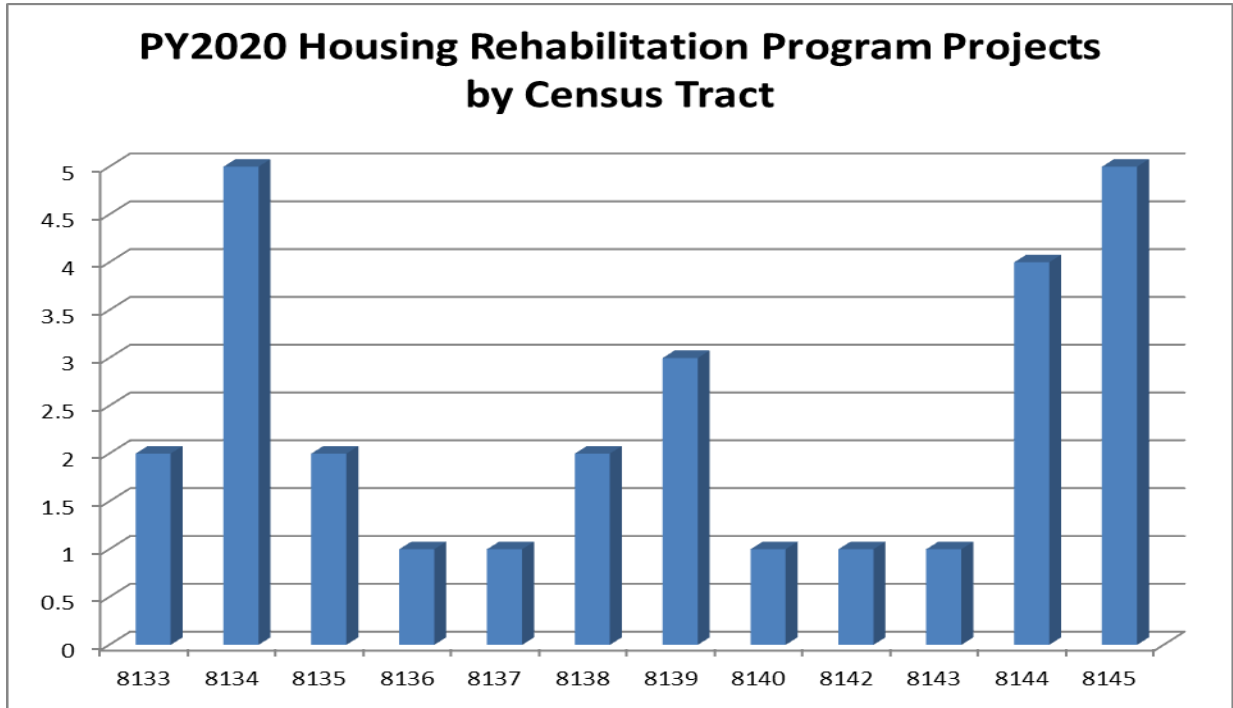


Table 9: Housing Accomplishments by Census Tract



Lead-based Paint

The Town of Cicero, as with all older communities, contains a large number of dwelling units containing lead based paint. Of these, 23,577 or 94.9% were built prior to 1970; and thus presumed that these dwellings all have lead based paint to some extent. In 1998, 62 children in Cicero scored a twenty or above blood lead level. It must be assumed, given the pervasiveness of the use of lead based paint, that 94% of the lowest moderate income families living in the Town of Cicero live in housing units containing lead based paint.

The Town of Cicero Health Department evaluates Lead Based Paint (LBP) hazards through literature and a referral testing service. The Health Department promotes educational literature in an attempt to educate Cicero residents on the effects LBP can have on individuals within their homes. This information is especially targeted toward the testing of young children. The Health Department suggests that patients should follow-up with a physician for further treatment of LBP.

Action Taken:

- 1) The Town of Cicero will continue to provide CDBG funding necessary to implement a program to identify and abate the sources of lead-based paint. With the implementation of the Lead-Based Paint Hazard Reduction regulation under 24 CFR 35 the Town has included Lead- Based Paint Hazard Reduction activities in all its rehabilitation programs. These activities include paint testing, safe work practices, occupant protection, education and clearance testing before re-occupancy.

Over the course of PY2020, 3 units were treated for lead hazards from the Town of Cicero's Housing Rehabilitation Program, totaling \$2,025. Additionally there are 6 Lead projects under construction. The goal for PY 2020 was 10 units. If all projects are approved and completed the Town will have accomplished 9 Lead projects during PY 2020.

Displacement

During PY 2020, there were no people displaced by any activity carried out by The Town of Cicero Department of Housing. The Town of Cicero Department of Housing staff has taken part in Community Development and Displacement Uniform Act Update Trainings throughout the years. Through this training, the department has solid knowledge and guidance for Section 104(d).

The department requires that all contractors use Safe Work Practices as listed at 24 CFR 35.1350 which includes:

Occupant Protections:

Occupants will not be permitted to enter the work-site during hazard reduction activities until after hazard reduction work had been completed and clearance had been achieved.

The unit and the work-site were secured against unauthorized entry, and occupant's belongings were protected from contamination by dust-lead hazards and debris during hazard reduction activities. Occupant's belongings in the containment area were relocated to a safe and secure area outside the containment area.

Work-Site Preparation:

The work-site was prepared to prevent the release of leaded dust, and contain lead-based paint chips and other debris from hazard reduction activities within the work-site until they were safely removed. Practices that minimize the spread of leaded dust, paint chips, soil and debris were used during work-site preparation.

Warning signs were posted at each entry to a room where hazard reduction activities were conducted when occupants were present; and at each main and secondary entryway to a building from which occupants had been relocated.

Prohibited Methods:

The following methods were not used to remove paint that was, or could have been, lead-based paint:

1. Open flame burning or torching.
2. Machine sanding or grinding without a high-efficiency particulate Air (HEPA) local exhaust control.
3. Abrasive blasting or sandblasting without HEPA local exhaust control.
4. Heat guns operating above 700 degrees Fahrenheit or chaffing the paint.
5. Dry sanding or dry scraping, except dry scraping in conjunction with heat guns or within one foot of electrical outlets.
6. Paint stripping in a poorly ventilated space using volatile stripper that is a hazardous substance in accordance with regulations of the Consumer Product Safety Commission, and/or a hazardous chemical in accordance with the Occupational Safety and Health Administration regulations, as applicable to the work.

Work-Site Cleanup:

After hazard reduction activities were completed, the work-site was cleaned using cleaning methods, products and devices that are successful in cleaning up dust-lead hazards, such as a HEPA vacuum or other method of equivalent efficacy, and lead-specific detergents or equivalent.

In addition all projects are evaluated using a Relocation Screening Worksheet, which lists all activities that may require relocation. The scope of work of our rehabilitation projects that do not require relocation due to the following circumstances:

- Work did not disturb lead-based paint, or involve any lead dust hazard reduction activities.
- Work in the interior of the unit was completed within one period in eight daytime hours, the site was contained, and the work did not create other safety, health, or environmental hazards.
- Only the building's exterior was treated, the windows, doors, ventilation intakes, and other openings near the work site were sealed during hazard reduction activities and cleaned afterward, and a lead-free entry was provided.

Treatment was completed within five calendar days; the work area sealed; at the end of each day, the area within 10 feet of the containment area was cleared of debris and cleaned; at the end of each day, occupants had safe access to sleeping areas, bathroom, and kitchen facilities; and the treatment did not create any other safety, health, or environmental hazards.

In the event that relocation would be required we have in place a temporary relocation policy that provides for temporary housing that is decent, safe, sanitary and lead-safe.

The program also provides for all reimbursable housing expenses such as rent and utilities of the relocation unit as well as eligible transportation costs and moving/storage expenses.

Public Housing Strategy

The Town of Cicero has no public housing, but The Cicero Housing Authority (CHA) provided \$1,185,899.00 through its section 8 program.

The Cicero Housing Authority was established for the purpose of operating and maintaining housing for low-income households. The Federal Government sets the Housing Authority's Program Guidelines. The Housing Authority is funded for 232 units of Section 8 housing. Pursuant to these programs, property owners participating in the programs are allowed to charge fair market rents.

Those rents as currently applied, are:

1. Efficiency	\$ 870
2. One - Bedroom	\$ 950
3. Two - Bedroom	\$ 1,100
4. Three - Bedroom.....	\$ 1,390
5. Four - Bedroom	\$ 1,660

Participants in the program pay a designated sum pursuant to the terms of the Act and Department of Housing and Urban Development pays the balance. All of the eligible units are filled, and there are currently about 43 households on the waiting list. The Cicero Housing Authority currently serves 201 families, including port-ins.

The Cicero Housing Authority has needs in excess of the vouchers available and estimates that it could use at least an additional 250 vouchers in order to meet the needs of those on the waiting list and others. Within the Town of Cicero, there is no publicly owned housing. No public housing units expected to be demolished. Units utilized within the Section 8 program meet all requirements of this program with regard to the physical conditions of the units. The Town of Cicero and the Cicero Housing Authority have common goals, policies, and strategies to increase the supply of decent, safe, and affordable housing; to decrease the number of people living in poverty; to improve declining neighborhoods; to target the same income categories for assistance; to Re-concentrate low-income families on Section 8; to affirmatively further fair housing goals and analyze the impediments to fair housing; to promote home ownership; and to meet public participation requirements as set forth by HUD. The mission of the Cicero Housing Authority and the Town of Cicero in this Plan is to promote adequate and affordable housing, economic development, and a suitable living environment that is free from discrimination.

The Cicero Housing Authority objectives are:

- To increase the supply of Section 8 vouchers, by applying for more vouchers from HUD
- To improve the quality of assisted housing
- To improve the quality of management and customer service
- To increase housing choices by encouraging more landlords to participate
- To promote self-sufficiency by providing more information on social service agencies, and
- To ensure equal opportunity and affirmatively further fair housing by undertaking measures to ensure access for all.

Currently, the Cicero Housing Authority has made significant progress in an attempt to better meet the needs of residents participating and seeking assistance through the Housing Choice Voucher Program. The Cicero Housing Authority has begun various initiatives, which are intended to exemplify the mission statement established at the inception of the Housing Choice Voucher Program (HCV):

The Cicero Housing Authority’s mission is to provide safe, decent and sanitary housing conditions for very low-income families and to manage resources efficiently. The Cicero Housing Authority will promote personal, economic and social upward mobility to provide families the opportunity to make the transition from subsidized to non-subsidized housing.

The Cicero Housing Authority continues to explore the possibility of acquiring the Housing Choice Voucher Homeownership Program, as well as, the Family Self-Sufficiency Program. Although participating and acquiring both of these programs is preliminary, the Cicero Housing Authority’s objective is two-tiered:

1. To identify household participants that may be capable and willing to transition into non-subsidized housing, while creating and executing a plan of full self-sufficiency.

2. To provide residents the opportunity of realizing the “American Dream” of homeownership.

Barriers to Affordable Housing

Anything that adds to the cost or increases the regulations upon housing adds to the expense of purchasing or owning housing. To acquire property whether for rent or for direct occupancy, every person must have a minimum down payment and income sufficient to meet lending institutions loan guidelines. Given the paperwork involved in documenting a loan and obtaining title, the process is generally complex enough to require a purchaser to obtain an attorney to aid in the closing of the loan and the purchase, which only adds to the cost. Generally a purchaser will require title insurance, a survey, a termite inspection, and in The Town of Cicero, a Town Compliance Certificate in order to purchase and/or sell a property. All these costs can be considered to be subsumed within the purchase price.

Once a property is purchased or rented, insurance, taxes, and utilities must be paid and the housing must be maintained, all of which present some level of a barrier to affording the housing.

The Town of Cicero requires an inspection of the property of all homes, prior to the sale, to determine code compliance. This process is done at a minimal expense to offset the cost of the inspection. The properties not “up to code” are cited with a list of code violations, which must be corrected in order to obtain a Certificate of Compliance. The Town believes that the minimal cost is outweighed by the benefits of providing safe and sanitary housing that meets minimum codes. The Town has adopted the 2009 version of the International Residential Code (IRC) for Building, Fire Prevention, Mechanical, Plumbing and Property Maintenance Codes, and the National Electric Code. All code requirements add to the cost of producing and maintaining homes, but costs are outweighed by the benefits of safe, sanitary housing.

Building codes are necessary to ensure some standard and average livability. An example of one of these codes, which is deemed to be essential, is the requirement that every dwelling unit have two (2) safe, unobstructed exits, and the requirement of having smoke and carbon monoxide detectors.

Likewise, property taxes add to housing costs. In the Town of Cicero, all property is assessed by the Cook County Assessor’s Office and the assessed value of the property is multiplied by the sum of the tax rates for all taxing bodies having authority within the corporate limits of The Town of Cicero, to arrive at the annual tax bill. As property values increase, taxes may increase even if the rates do not change.

The Town of Cicero has adopted a program of minimizing its tax rate increase at no more than five (5%) percent over the previous year’s rate. Commercial and industrial property is taxed at a higher rate than residential and commerce and industry; in effect subsidizing home ownership. The Town of Cicero also maintains a Zoning Ordinance dividing The Town into eight districts, five of which permit residential uses. Within the residential districts are provisions between single family and multiple family uses. One of the purposes of a Zoning Ordinance is to protect residential uses from commercial and industrial encroachment and to preserve the sanctity of housing districts. The Town’s building permit process is simplified and user friendly, and permits are issued at a minimal cost designed to offset the cost of the regulatory process. The Zoning Ordinance is strictly enforced and attempts to intensify the use of residential property are rarely permitted. However, the application process used is simple and the required hearings are promptly scheduled. The Town has struggled to maintain itself as a desirable place to live and believes that all of its codes are necessary in order to further that desire.

The Town of Cicero continues to be a community with affordable housing prices and rents. While prices are affordable, the majority of Cicero’s Housing Stock was built prior to 1980. Repairs are essential but can be quite expensive. The housing rehabilitation program is very essential to the Town of Cicero and is a valuable resource for low-to-moderate income homeowners. The Town also keeps housing affordable through the Cicero Housing Authority Section 8 Program.

Fair Housing

The Town of Cicero has not received any complaints in recent years as it pertains to Fair Housing. The only complaints received were back in the 1990's which had to do with building codes the Town had adopted. The Town of Cicero recently adopted the 2009 version of the International Residential Code (IRC) for Building, Fire Prevention, Mechanical, Plumbing and Property Maintenance Codes, and the National Electric Code. Since this time, the Town of Cicero has made available to its residents fair housing brochures provided by the Federal Government. In addition, the Town of Cicero will continue ongoing seminars for its officials and employees on fair housing practices.

Prior to starting the current 5 year Consolidated Plan, the Town of Cicero performed an Analysis of Impediments to Fair Housing (AI). At the conclusion of this process, the Town of Cicero Department of Housing did identify potential impediments to Fair Housing Choice. The impediments to Fair Housing Choice and the suggested recommendations are:

Impediments to Fair Housing identified through this Analysis are:

- Lack of employee training regarding Fair Housing Laws, and discriminatory practices.
- Lack of Knowledge regarding Fair Housing Laws and Protective Classes.
- Lack of local government/community service agency participation in community outreach regarding/education regarding to Fair Housing.
- Language barriers and information asymmetry an impediment to fair housing.

The Town of Cicero Department of Housing recommends:

- The Town of Cicero Employees should complete Fair Housing Training, to ensure all employees are aware of Fair Housing and Discrimination Laws.
- The Town should sponsor workshops and events on Fair Housing, tailored to both renters, purchasers, landlords, local government, and social service workers.
- The Town of Cicero should conduct informative seminars with private business, non-profit agencies, and the public to affirmatively further Fair Housing.
- The Town of Cicero should publish information regarding protective classes, and fair housing laws in their monthly Town News Letter.
- The Town of Cicero needs to ensure that bilingual materials, services, and outreach are available to communities across the state. The Town of Cicero agrees with both their identification of the impediments, and their recommendation.
- The Town of Cicero should have a Certified Fair Housing Investigator; this certification can be received from the National Fair Housing Training Academy.

The Town of Cicero Department of Housing also identified impediments to decent affordable housing as a by-product to the analysis of impediments to Fair Housing. While not a requirement of this analysis, The Town of Cicero Department of Housing felt it was important to disclose these identified impediments, and make appropriate recommendations. The impediments to decent affordable housing are:

Impediments to Decent Affordable Housing identified through this analysis are:

1. The demand for housing is high in Cicero, but the amount of decent, affordable housing units is not keeping pace with demand.
2. The age of Cicero's current housing stock places a greater burden on upkeep and maintenance, thus raising the price of decent housing, and also adding to financial burden from issuance of tickets/violations.
3. The Foreclosure crisis may have forced families to "double-up" in homes/apartments.
4. Illegal Apartments located in the Town, are impediments to safe, affordable housing.
5. Cost-Burden in homeownership is rising in the Town of Cicero.
6. Local infrastructure (Streets/Alleys/Sewer) is deteriorating, and with high cost-burden, need to be invested in.

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7. Town policy of requiring licensed/bonded contractors for most work that can be done by a handy homeowner adds to the cost of maintaining a home in Cicero.

The Town of Cicero Department of Housing recommends:

1. The Town needs to perform outreach to educate the public on the safety issues related to illegal apartments.
2. The Town needs to strictly enforce zoning and building codes, to ensure illegal apartments are identified and remediated accordingly.
3. The Town should expand CDBG Housing Rehabilitation Program to include a program for homeowners to correct violations that they receive from the Town of Cicero’s Building Department.
4. The Town should investigate the possibility of offering a reimbursement incentive through the CDBG Housing Rehabilitation Program to offer incentives for homeowners to make improvements to their properties.
5. Investigate the possibility of offering an incentive program to install energy efficient appliances/windows, insulation, and etcetera in properties.
6. Continue, or expand the “Keep Cicero CLEAN” event.
7. Increase investments in Town Road and Alley pavement projects, to maintain the safety and livability of our neighborhoods.
8. The Town of Cicero should explore additional funding sources, or internally subsidize/offer incentives for a developer to build on all “Town-Owned” property zoned for residential purposes, with a clause that these units be made “affordable”, and made available to current Town of Cicero Residents to attempt to alleviate the population density.
9. The Town of Cicero through the Comprehensive Plan, which they are currently performing, should determine community goals and aspirations in terms of community development. This Comprehensive Plan will dictate public policy in terms of transportation, utilities, land use, recreation, infrastructure and housing, and be a cooperative process between local government, the private sector, and the general public.
10. The Town of Cicero needs to perform a land-use assessment/needs assessment, to determine creative ways to alleviate the overcrowding issue in regards to people-per-unit, illegal basement apartments, parking congestion, traffic congestion, school congestion, etc...
11. The Town Board should work collaboratively with the Building Department to ensure internal policies do not add to the cost burden currently facing the residents of Cicero.

The Following is a list of The Town of Cicero’s Open Grants:

Name of Grant	Bulletproof Vests Grant
Amount of Grant	\$142,535.86
State Grantor Agency	N/A
CSFA	N/A
Federal Grantor Agency	US Department of Justice
CFDA	16.607
Amount expended in 2020	\$9,522.50
Amount Expended Total	\$132,968.20
Balance	\$9,567.66
Expiration Date	11/30/2021
This was a 50/50 grant meaning the Town of Cicero received \$9,522.50. The total cost was \$19,045.00.	

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Name of Grant	Aquatics Center Grant 11-203444
Amount of Grant	\$5,000,000.00
State Grantor Agency	DCEO
CSFA	420-00-0505
Federal Grantor Agency	N/A
CFDA	N/A
Amount expended in 2020	0
Amount Expended Total	\$2,044,550.72
Balance	\$2,955,449.28
Expiration Date	10/31/2021
There were no expenditures since 06/2015 due to the grant having been suspended by DCEO. DCEO reinstated this grant on May 15, 2020 with the stipulation that 10/31/2021 would be the final extension since the grant would reach the ten year limit.	

Name of Grant	Cicero Police License Plate Recognition Camera project
Amount of Grant	\$150,000
State Grantor Agency	DCEO
CSFA	420-00-1771
Federal Grantor Agency	N/A
CFDA	N/A
Amount expended in 2020	\$0
Amount Expended Total	\$0
Balance	\$150,000
Expiration Date	4/30/2023
The Cicero Police Department will install 21 Cameras with License Plate Recognition capabilities strategically located throughout the Town of Cicero	

Name of Grant	Cicero Police In-car Camera Grant
Amount of Grant	\$93,156
State Grantor Agency	Illinois Law Enforcement Training Standards Board
CSFA	569-00-2095
Federal Grantor Agency	US Department of agriculture
CFDA	10.704
Amount expended in 2020	\$93,156
Amount Expended Total	\$93,156
Balance	\$0
Expiration Date	6/30/2020
The Cicero Police Department installed In-car Cameras on 20 police vehicles	

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Name of Grant	Austin Blvd. Resurfacing Project
Amount of Grant	\$1,000,000
State Grantor Agency	DCEO
CSFA	420-00-1758
Federal Grantor Agency	N/A
CFDA	N/A
Amount expended in 2020	\$1,000,000
Amount Expended Total	\$1,000,000
Balance	\$0
Expiration Date	6/30/2022
The Town of Cicero used these funds to resurface Austin Blvd. from Cermak Rd to 31 st street.	

Name of Grant	Abandoned Properties Program APP 51617
Amount of Grant	\$117,500.00
State Grantor Agency	IHDA
CSFA	N/A
Federal Grantor Agency	N/A
CFDA	N/A
Amount expended in 2020	\$0.00
Amount Expended Total	\$0.00
Balance	\$117,500.00
Expiration Date	7/21/2021
The Town of Cicero will use these funds to secure abandoned properties.	

Name of Grant	Access to Transit Improvement Program IGA-2016-44
Amount of Grant	\$256,600.00
Grantor Agency	IDOT
CSFA	494-00-1003
Federal Grantor Agency	Federal Highway Administration/Federal Transit Administration
CFDA	20.205
Amount expended in 2020	\$0.00
Amount Expended Total	\$0.00
Balance	\$256,600.00
Expiration Date	12/31/2022
This project will include the installation of bus shelters at ten locations that have been previously approved by RTA and IDOT throughout Cicero.	

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Name of Grant	Tobacco Enforcement Program 1565-8150
Amount of Grant	\$7,700.00
State Grantor Agency	IL Dept. of Human Services/Div. of Alcoholic & Substance Abuse
CSFA	444-26-1565
Federal Grantor Agency	U.S. Department of Health and Human Services
CFDA	93.959
Amount expended in 2020	\$7,700.00
Amount Expended Total	\$7,700.00
Balance	\$0.00
Expiration Date	6/30/2021
The Cicero Police Department conducted a program to insure tobacco products are not sold to minors at retail establishments throughout the Town of Cicero.	

Name of Grant	Tobacco Enforcement Program 1565-15775
Amount of Grant	\$7,700.00
State Grantor Agency	IL Dept. of Human Services/Div. of Alcoholic & Substance Abuse
CSFA	444-26-1565
Federal Grantor Agency	U.S. Department of Health and Human Services
CFDA	93.959
Amount expended in 2020	\$7,700.00
Amount Expended Total	\$7,700.00
Balance	\$0.00
Expiration Date	6/30/2020
The Cicero Police Department conducted a program to insure tobacco products are not sold to minors at retail establishments throughout the Town of Cicero.	

Name of Grant	FEMA/IEMA Public Assistance Grant
Amount of Grant	\$325,000
State Grantor Agency	IEMA
CSFA	
Federal Grantor Agency	FEMA
CFDA	
Amount expended in 2020	\$325,000
Amount Expended Total	\$325,000
Balance	\$0.00
Expiration Date	12/31/2021
The Town of Cicero submitted these funds from FEMA for reimbursement of costs associated with COVID-19 related expenses.	

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Name of Grant	Pre-School Vision and Hearing 2020 - 137884061
Amount of Grant	\$2,758.00
State Grantor Agency	IDPH
CSFA	482-00-0919
Federal Grantor Agency	N/A
CFDA	N/A
Amount expended in 2020	\$2,000.00
Amount Expended Total	\$2,758.00
Balance	\$0.00
Expiration Date	6/30/2021
The Town of Cicero Health Department conducted Pre-School vision and hearing screenings for children in the community.	

Name of Grant	EMW-2017-FH-00553
Amount of Grant	\$492,197.00
State Grantor Agency	N/A
CSFA	N/A
Federal Grantor Agency	FEMA
CFDA	97.083
Amount expended in 2020	\$108,477.98
Amount Expended Total	\$198,452.07
Balance	\$293,744.93
Expiration Date	2/17/2022
This grant is to hire three firefighters for the Town of Cicero Fire Department	

Name of Grant	STEP FFY21 343-21888
Amount of Grant	\$31,348.00
State Grantor Agency	IDOT
CSFA	494-10-0343
Federal Grantor Agency	U. S. Department of Transportation
CFDA	20.600
Amount expended in 2020	\$15,280.00
Amount Expended Total	\$31,348.00
Balance	\$0.00
Expiration Date	9/30/2021
The Cicero Police Department will conduct enforcement campaigns during National Holidays and other national events. These campaigns focused on conducting increased enforcement of occupant restraint laws and impaired driving patrols.	

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Name of Grant	STEP 2020 OP-20-0226
Amount of Grant	\$33,828.00
State Grantor Agency	IDOT
CSFA	494-10-0343
Federal Grantor Agency	U. S. Department of Transportation
CFDA	20.600
Amount expended in 2020	\$24,035.30
Amount Expended Total	\$33,828.00
Balance	\$0
Expiration Date	9/30/2020
The Cicero Police Department will conduct enforcement campaigns during National Holidays and other national events. These campaigns focused on conducting increased enforcement of occupant restraint laws and impaired driving patrols.	

Name of Grant	JAG 2017-DJ-BX-0223
Amount of Grant	\$22,068.00
State Grantor Agency	N/A
CSFA	N/A
Federal Grantor Agency	US DOJ
CFDA	16.738
Amount expended in 2020	\$0.00
Amount Expended Total	\$22,068.00
Balance	\$0.00
Expiration Date	9/30/2020
The Cicero Police Department will purchase law enforcement equipment for the department.	

Name of Grant	BJA 2020-VD-BX-1609
Amount of Grant	\$61,259
State Grantor Agency	N/A
CSFA	N/A
Federal Grantor Agency	US DOJ
CFDA	16.034
Amount expended in 2020	\$61,259
Amount Expended Total	\$61,259
Balance	\$0.00
Expiration Date	01/31/2022
The Cicero Police Department used these funds to pay for Police officer overtime due to COVID-19 pandemic	

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Name of Grant	2020 UMWX0293 COPS Hiring Program
Amount of Grant	\$375,000
State Grantor Agency	N/A
CSFA	N/A
Federal Grantor Agency	US DOJ
CFDA	16.710
Amount expended in 2020	\$0
Amount Expended Total	\$0
Balance	\$375,000
Expiration Date	06/30/2023
The Cicero Police Department will use these funds to pay for hiring 3 additional Police Officers	

Name of Grant	Zoning Code Update
Amount of Grant	\$100,000.00
Grantor Agency	RTA
Amount expended in 2020	\$0
Amount Expended Total	\$0
Balance	\$0
Expiration Date	10/19/21
This grant is hire technical assistants through the RTA in order to update the Town of Cicero's Zoning Code. RTA share would be \$90,000 and the Town of Cicero \$10,000.	

Name of Grant	Town of Cicero LGCCC
Amount of Grant	\$25,000.00
Grantor Agency	Cook County
Amount expended in 2020	\$25,000.00
Amount Expended Total	\$25,000.00
Balance	\$0
Expiration Date	7/31/20
This grant was used to promote and encourage our Hard To Count Community to participate in the 2020 Census by setting up a Local Government Complete Count Committee	

Name of Grant	Town of Cicero LGCCC
Amount of Grant	\$17,500.00
Grantor Agency	Metropolitan Mayors Caucus
Amount expended in 2020	\$17,500.00
Amount Expended Total	\$17,500.00
Balance	\$0
Expiration Date	6/30/20
This grant was used to promote and encourage our Hard To Count Community to	

participate in the 2020 Census by setting up a Local Government Complete Count Committee

Name of Grant	Town of Cicero LGCCC
Amount of Grant	\$15,000.00
Grantor Agency	Metropolitan Mayors Caucus
Amount expended in 2020	\$15,000.00
Amount Expended Total	\$15,000.00
Balance	\$0
Expiration Date	9/30/20
This grant was used to promote and encourage our Hard To Count Community to participate in the 2020 Census by setting up a Local Government Complete Count Committee	

VIII. Homeless Needs/Prevention

The Town of Cicero is part of Cook County HOME Consortium. Therefore, in preparing Cicero's 5 Year Consolidated Plan all issues relating to housing are subsumed by Cook County's 5 Year Consolidated Plan, which run concurrent with Cicero's - October 1, 2020 through September 30, 2024. Cook County has prepared the County's Plan on behalf of, and with the assistance of, non-entitlement municipalities and the entitlement communities of Cicero and Berwyn. These jurisdictions make up the Cook County Consortium. Cook County is the official grantee, which receives the federal CDBG, HOME, and ESG funds from HUD on behalf of the Cook County Consortium. Cook County is responsible for the overall administration, planning, monitoring and reporting requirements for these programs. The following is taken from Cook County's 5 Year Consolidated Plan and updated with new data as available with the assistance from the Alliance to End Homelessness in Suburban Cook County:

Homelessness

One major responsibility of any locality is to ensure the health, welfare and safety of its residents. Planning is essential to coordinate the use of all available resources to aid in the eradication of homelessness in Suburban Cook County. A Homeless person is a person who lacks a fixed, regular, and adequate nighttime residence. To be considered or qualify as a Homeless person, an individual or family must be 1) Literally homeless; 2) At imminent risk of homelessness; 3) Homeless under other federal statutes; and 4) Fleeing/attempting to flee domestic violence. There are limited emergency shelters, transitional housing facilities, safe havens and permanent supportive housing units in suburban Cook County to help aid homeless persons.

The primary purpose for an Emergency Shelter is to provide temporary shelter for a homeless person or family/household. Transitional Housing programs provide people experiencing homelessness a place to stay combined with supportive services for up to 24 months. Permanent Supportive Housing (PSH) provides housing (project and tenant based) and supportive services on a long term basis to formerly homeless people. HUD McKinney Vento funded programs require that the clients have a disability for program eligibility, and therefore, the majority of homeless persons in PSH have disabilities.

The most recent Point in time or PIT Survey for the Homeless population taken in Suburban Cook County was conducted on January 27, 2021. A total of 1,162 homeless persons were counted on that date. This is 265 more homeless persons than last year's total of 897. From the 1,162 total homeless persons, almost all were housed in emergency shelters, transitional shelters, or safe havens. 516 are counted as households with children. There

were a total of 118 homeless persons who were unsheltered. Any homeless persons with disabilities are housed in PSH.

According to the PIT Survey, a total of 39 homeless persons are Veterans. Of those 39 veterans, 27 persons were male and 4 were female, and 4 Veteran households were housed with children. There were 267 chronically homeless persons reported in the count and this is a 23% increase since the last PIT count was conducted. There were 238 homeless persons reported to have a serious mental illness, and 101 were reported to have suffered or suffer from substance use disorder. There were 11 adult homeless persons reported to have HIV/AIDS, and 133 adult homeless persons were reported to be survivors of domestic violence. According to the Alliance to End Homelessness in Suburban Cook County there has been a 27% increase in the overall homeless population and a 35% increase in homeless families with children.

The Continuum of Care's Survey Research Process

92% of the data for the homeless count is taken from the point in time homeless count or PIT Count, and 8% is taken from shelter surveys. The PIT Homeless Count, which includes both sheltered and unsheltered homeless populations, is taken on one (1) single night during the last week of January and is conducted biennially. The process is mandated by HUD and is used as a data source in the Annual Homeless Assessment Report to Congress. The PIT count for Suburban Cook County was taken on January 27, 2021.

Cook County Homeless Facilities and Services Inventory

Sheltered Homeless Count - The Continuum of Care has identified an inventory of homeless housing providers that are made up of emergency shelters, transitional shelters, safe havens, permanent supporting housing, rapid re-housing, and other permanent housing. For this report, only the data from transitional housing, emergency shelters and permanent supporting housing taken from the PIT Count, was used.

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The following table represents a brief summary of the Emergency Shelter system site name, location, bed capacities, and persons housed on the date of the Cook county Continuum of Care PIT Survey.

EMERGENCY SHELTER PROGRAMS						
ES Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
Aunt Martha's Health & Wellness Services	South	2	1	10	12	12
B.E.D.S. Plus Care, Inc.	West	0	0	0	0	177
Bethel Family Resource Center	South	52	12	12	64	64
Catholic Charities	All					17
Connections for the Homeless	North	7	1		7	7
Connections for the Homeless	North	23	6	55	78	78
Connections for the Homeless	North	0	0	2	2	1
Crisis Center for South Suburbia	South	25	1	10	35	32
Family Promise North Shore	North	14	4		14	4
Featherfist	All	0		0	0	1
Housing Forward	West	18	6	37	55	52
Housing Forward	West	0		18	18	12
Housing Forward	West	0	0	0	0	10
Housing Forward	West	6	2	4	10	0
Housing Forward	West	0		4	4	4
Interfaith Action of Evanston	North					18
Journeys/The Road Home	North					122
Pillars Community Health	West	16	4	2	18	7
Respond Now	South	16	2	47	63	63
South Suburban PADS	South	0	0	0	0	74
The Harbour Inc.	North	0	0	5	10	1
Volunteers of America of Illinois	All			0	0	1
Way Back Inn	West			6	6	1
Wings Program Inc.	North	30	10	5	35	31
YMCA Evanston/North Shore	North	24	8	8	32	4

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The following table represents a brief summary of the Transitional Housing programs site name, location, bed capacities, and persons housed on the date of the Cook county Continuum of Care Point PIT Survey.

TRANSITIONAL HOUSING SHELTER PROGRAMS						
TH Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
Aunt Martha's Health & Wellness	South	0	0	4	4	0
Aunt Martha's Health & Wellness	South			8	8	1
Aunt Martha's Health & Wellness	South	0		12	12	3
B.E.D.S. Plus Care, Inc.	West	14	4		14	6
Catholic Charities	North	18	5	0	18	18
CEDA Bloom Rich	West			6	6	2
Connections for the Homeless	North			6	6	6
Connections for the Homeless	North			2	2	1
Connections for the Homeless	North			4	4	3
Connections for the Homeless	North	0	0	5	5	3
Crisis Center for South Suburbia	South	45	17	9	54	50
Heartland Alliance Health	West	0	0	4	4	4
Housing Forward	West	4	2	6	10	4
Northwest Compass, Inc.	North	15	5	3	18	18
Northwest Compass, Inc.	North	0	0	12	12	10
South Suburban Family Shelter	South	29	10		29	29
The Harbour Inc.	North	16	8		16	10
The Harbour Inc.	North			9	9	9
The Harbour Inc.	North			6	6	2
WINGS Program Inc.	North	2	1		2	2
WINGS Program Inc.	North	4	2	0	4	4
WINGS Program Inc.	North	47	19	0	47	47

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The following table represents a brief summary of the Permanent Supportive Housing programs site locations, bed capacities, and persons housed on the date of the Cook county Continuum of Care Point Prevalence Survey.

PERMANENT SUPPORTIVE HOUSING PROGRAMS						
PSH Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
B.E.D.S Plus Care, Inc.	West			20	20	16
Catholic Charities	North			19	19	18
Catholic Charities	North	25	7	4	29	29
Connections for the Homeless	North	64	17	6	70	70
Connections for the Homeless	North	2	1	33	35	35
Heartland Alliance Health	West	14	4	12	26	26
Housing Authority of Cook County	ALL	242	60	552	794	637
Housing Forward	West	30	6	70	100	81
Housing Forward	West	31	7	70	101	101
Housing Forward	West	15	5	70	85	83
Housing Opportunity Dev. Corp.	North			7	7	7
IBHP Housing Options	North			10	10	7
IBHP Housing Options	North			26	26	24
Interdependant Living Solutions Center	South			10	10	4
Northwest Compass, Inc.	North	0	0	12	12	12
Respond Now	South			12	12	12
South Suburban PADS	South			16	16	14
South Suburban PADS	South	14	4	4	18	13
South Suburban PADS	South	4	2	26	30	23
Thresholds Inc.	North			34	34	33
Thresholds Inc.	North	8	2		8	8
Together We Cope	South	18	5		18	16
WINGS Program Inc.	North	22	8	0	22	22
YWCA Evanston/North Shore	North	16	7	9	25	23

Homeless Demographic Data and Subpopulations

The Cook County's Continuum of Care homeless Count taken on January 27, 2021, produced some of the most accurate data to date. This is primarily due thanks to participation of community partners and a more focused methodology of the Count Coordinators. As previously stated, 92% of the data for the Homeless Count is taken from the point in time homeless count (PIT), and 8% is taken from Shelter Surveys. The PIT Count includes the data from both sheltered and unsheltered persons. A total of 1,162

Homeless persons were counted, and from the 1,162 homeless persons, almost all were sheltered. There were a total of 118 homeless persons unsheltered. A total of 39 homeless persons were veterans. Of those 39 veterans, 27 persons were male and 4 were female. 4 Veteran households were housed with children. There were 238 adult homeless persons reported to have a Serious Mental Illness and 101 adult homeless persons have suffered or suffer from Substance Use Disorder, which is also known as Drug Use Disorder. This means that the homeless person is suffering from a medical condition in which the use of 1 or more substances leads to a clinically significant impairment or distress. Also, a total of 11 adult homeless persons were reported to have HIV/AIDS, and 133 adult homeless persons were Survivors of Domestic Violence.

Out of the 1,044 sheltered homeless persons counted, there were 516 that were considered households or families with children. The number of children under the age of 18 was reported at 318. A total of 116 persons were between the ages of 18 and 24 years, and 610 homeless persons were over the age of 24 years. There are a total of 66 unaccompanied youth households. According to the sheltered PIT Count, a total of 495 homeless persons were female and 546 were male.

It is estimated that the total number counted is less than actual number of homeless persons out there in the streets. This could be due to the unique characteristics of Suburban Cook County. Suburban Cook County is made up of vast urban, residential and rural areas. Some undeveloped areas such as forest preserve become “Camp grounds” of sorts for homeless persons and could create a very dangerous atmosphere for count volunteers without the escort of law enforcement.

The McKinney-Vento homeless Assistance Program refers to a set of federal programs that were created by the McKinney-Vento Homeless Assistance Act. Those programs administered by HUD are The Emergency Solutions Grant or ESG and the Continuum of Care or CoC. The McKinney-Vento programs provide outreach, shelter, transitional housing, supportive services, short- and medium-term rent subsidies, and permanent housing for people experiencing homelessness and in some cases for people at risk of homelessness. Funding is distributed by formula to jurisdictions for the Emergency Solutions Grants (ESG) program, and competitively for the Continuum of Care (CoC) process. HUD requires that the clients have a disability for McKinney–Vento funded programs in order to be eligible, so the majority of homeless persons in Permanent Supportive Housing have disabilities.

IX. Emergency Solutions Grant (ESG)

The Town of Cicero received an Emergency Solutions Grant (ESG) for Program Year 2020 (October 1, 2020 – September 30, 2021) in the amount of \$151,012, from the U.S. Department of Housing and Urban Development (HUD). During this CAPER period, the Town of Cicero has yet to expend the PY 2020 ESG grant because it was in the process of completing and/or closing out the PY 2018 and PY 2019 ESG grants. Since these previous grants have been completed or closed out, the Town moved forward to accept applications for the PY 2020 ESG grant. On September 26, 2021 the Town published an amendment to the PY 2020 Annual Action Plan to provide information about the proposed funding of two (2) homeless agencies (BEDS Plus CARE, Inc. and Housing Forward) to provide services to the homeless community in the Town of Cicero. A Public Hearing was held on October 26, 2021 to accept any comments towards this proposed funding of these agencies.

This amendment process was approved by the Town board and has been provided to HUD. The Town is currently in the process of entering into agreements with these agencies so that the Town can start drawing on this grant. The goal of the Town is to complete this grant by September 30, 2022 and be current with the ESG grants awarded to the Town by HUD.

The ESG grants have been used to address the needs for homeless prevention in the Town of Cicero. Homelessness is an area of focus for the Town of Cicero. The Alliance to End Homelessness in Suburban Cook County (the Alliance) is the nonprofit organization responsible for planning and coordinating homeless services and housing options in suburban Cook County and leads the local Continuum of Care (CoC). The Alliance, as the CoC, coordinates annual funding applications for and

distribution of HUD Shelter Plus Care and Supportive Housing Program dollars to address the needs of homeless persons, and those at risk of homelessness throughout suburban Cook County. The Cook County Consortium and the Alliance have an existing strong partnership related to homeless programming, funding, and special initiatives.

Homeless Strategy

During this program year, the Town of Cicero was able to complete and closeout the PY 2018 and PY 2019 ESG grants. As a result, the Town was able to service the following amount of clients through each homeless component:

PY 2018 ESG Grant	
Homeless Component	Clients Served
Homeless Prevention	0
Rapid Re-housing	34
Street Outreach	63
Emergency Shelter	140
Total	237

PY 2019 ESG Grant	
Homeless Component	Clients Served
Homeless Prevention	0
Rapid Re-housing	30
Street Outreach	17
Emergency Shelter	170
Total	217

Below is a list of homeless components the Town used towards servicing the Cicero homeless community:

- 1) **Street Outreach** is directed toward finding people experiencing homelessness who might not use shelter or services. It includes building relationships, checking on and monitoring clients' welfare, assessing vulnerability, linking to services, and providing follow-up case management to ensure successful linkage to services. Outreach is a critical first step in connecting chronically homeless people with the services they need and reducing the length of time they spend homeless. This is a challenge as a result of limited resources available to support such services. The Alliance has been making strides in expanding outreach, and through the work of the Alliance staff and street outreach providers, the Town will focus in partnership towards increasing the geographic coverage of street outreach and securing adequate resources for street outreach.

- 2) **Emergency Shelters** in suburban Cook County are largely operated on a seasonal basis, in rotating congregations and staffed primarily through volunteers. They operate within a funding and practice context that is moving away from using shelters as a housing solution and with growing recognition that, for many people who end up in shelters, their homelessness could have

been prevented in the first place. In order to respond to this context and to meet the goals of reducing how many people enter the homeless system, the Alliance will focus on strengthening assessment and referral practices to connect people to housing as quickly as possible and divert emergency shelter stays whenever possible.

- 3) **Homelessness Prevention** activities are designed to reduce the number of people who become homeless for the first time. Activities include short or medium-term financial assistance and services as well as tenant and legal services. In addition it includes systems prevention efforts with institutions that may discharge people without stable housing lined up. A newly emerging area of prevention work is identifying the situations that make a person most likely to become homeless and intentionally targeting households with those situations. This reinforces the importance of assessment in the process.
- Transitional housing is itself going through a transition across the nation. Through research and the emergence of newer housing and service models, it is becoming clearer that transitional housing should prioritize individuals and families going through transitional periods in their lives. Their service needs are acute but not indefinite. Examples include victims of domestic violence, people in recovery or in treatment, and young adults with a history of child welfare involvement. In order to create the right mix of housing types for those within the homeless system and to promote housing stability and success, the Alliance will focus on redefining the role of transitional housing within local housing continuum and developing alternative funding and service models for transitional housing. The Town of Cicero will participate in and support these efforts as appropriate.
 - Permanent supportive housing is broadly understood to effectively end homelessness for those with disabilities, especially chronically homeless individuals and families. The expansion of permanent supportive housing has been a core feature of the Alliance's work since its inception. The 150 Homes campaign has reached new people and established processes to get chronically homeless off the streets quickly and housed permanently. This recently transitioned into the Zero: 2016 effort which aims to end veteran homelessness by the end of 2015 and chronic homelessness by the end of 2016. In short, persons who are assessed and score low will be provided with services only. Those who score in the middle will be targeted with Rapid Re-housing, and those who score high will be targeted for Permanent Supportive Housing. The Alliance has been working very closely with the Veterans Administration on this initiative. Moreover, the Alliance believes that ending chronic homelessness is attainable in suburban Cook County with more newly created and newly targeted permanent housing. The Alliance will also focus on ensuring that permanent supportive housing targets populations with intensive service needs, those who experience long-term homelessness, those who are vulnerable, and those who are the hardest to house. The Town of Cicero will participate in and support these efforts as appropriate.
- 4) **Rapid Re-housing**, short to medium term rental assistance with limited services, is the newest player in terms of interventions on the housing continuum targeted at people experiencing homelessness. While it has many features similar to transitional housing, in rapid re-housing the assistance is temporary but the housing is meant to be permanent. The rapid re-housing programs in suburban Cook County are small given the limited amount of funds available. The Alliance sees rapid re-housing as a key tool to shorten the duration of homelessness, and through staff leadership and the work of many committees and providers, the Alliance will focus on increasing rapid re-housing capacity, ensuring that rapid re-housing targets populations with

low to moderate service needs, and developing standards and procedures for rapid re-housing.

X. Emergency Solutions Grant CARES ACT (ESG-CV)

In addition to the annual ESG allocation, the Town has been working with the CARES ACT allocation associated with the ESG grant. This allocation (\$1,305,419) was awarded to the Town during the 2019 Program Year, and helps support the homeless community that has been affected by the coronavirus pandemic. The eligible activities for this grant are similar to regular ESG, however, they need to prevent, prepare for and respond to the coronavirus pandemic among individuals and families who are homeless, or at risk of being homeless.

The Town initially funded Housing Forward with the first round of funding (\$520,731), and Housing Forward has expended approximately 20 % of the grant to date. In order to accept additional applications for the second round of ESG-CV funding, the Town published a notice of funding availability for applications to be due by September 15, 2021. Three (3) applications were submitted and all three agencies were included to be funded for the second round of ESG-CV funding. Below is a list of the agencies that have been approved for funding with their respective amounts:

ESG-CV		
Name of Agency	Proposed funding Amount	Proposed Activities
Alliance to End Homelessness in Suburban Cook County	\$64,000.00	Coordinated Entry HMIS
BEDS, Inc. (DBA BEDS Plus Care, Inc.)	\$352,000.00	Homeless Prevention Rapid Re-housing
Housing Forward	\$362,000.00	Emergency Shelter Financial Assistance

The Town is in the process of entering into agreements with these agencies so that they can service the homeless community in Cicero that has been affected by the coronavirus pandemic. The ESG-CV grant expenditure deadline is September 30, 2022. The Town anticipates that it will meet its goals and that expenditures for this grant will be done prior to September 30, 2022.

XI. Community Development

The Town of Cicero addressed priority needs through the housing rehabilitation program and its PY2020 Subrecipients. The majority of the Subrecipients were able to follow through with their proposed accomplishments, but as mentioned above, we have had some difficulty with one Subrecipient. In total, **500 persons** were assisted by public service agencies. Also, issues in Public Facility Projects were addressed, and Cicero residents now have improved access to these public facilities, or are now served by a public facility that is no longer substandard. The total number benefiting from these Public Facility Activities are **225 +/- Households**. These numbers should increase, as our open activities come to a close, and the subrecipients report their accomplishments.

Overall the Department is working diligently to address all needs identified in the Consolidated Plan. The Town of Cicero Department of Housing staff has been pro-actively attending training sessions. All projects funded were used exclusively for one of the three national objectives.

The Town of Cicero does not have a CDBG “targeted area” in which to expend funds. Housing Projects are based on household income, and Public Service projects must serve predominantly low-to-moderate income residents. The Department also funds agencies based on Limited Clientele, for example, the Youth Commission.

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The following lists are Public Service and Public Facility Projects, funded during PY2020 included in the list are national objective and matrix code, and funded amount and drawn amount.

The funded amounts include funds allocated to the activity from previous years after an amendment was published.

For detailed information regarding beneficiaries by race, ethnicity, income category, etc. Please refer to the PR23 Report located in Tab 8.

Table 11: Public Service Projects

Public Service Projects						
Activity #	Project Name	Nat Obj	MTX	Funded	Drawn	Balance
835	Boy's Club	LMC	05D	\$20,000.00	\$20,000.00	\$0.00
836	Children's Center	LMC	05L	\$25,000.00	\$19,562.05	\$5,437.95
837	Cicero Youth Commission	LMC	05D	\$65,000.00	\$0.00	\$65,000.00
838	Family Services	LMC	50	\$65,000.00	\$49,500.00	\$15,500.00
839	Literacy Program	LMC	05D	\$32,000.00	\$0.00	\$32,000.00
840	CEDA	LMC	5	\$10,000.00	\$10,000.00	\$0.00
841	Corazon Community Services	LMC	05D	\$20,000.00	\$9,249.84	\$10,750.16
842	Community Support Services	LMC	05B	\$18,000.00	\$13,515.00	\$4,485.00

Table 12: Public Facility Projects

Public Facility Projects						
Activity #	Project Name	Nat. Obj.	MTX	Funded	Drawn	Balance
843	Town of Cicero Alley Repavement	LMA	03K	\$1,067,901.49	\$297,892.35	\$770,009.14

Balances on some of these activities will show a balance of \$0.00 once final invoices are paid out.

Summary of CDBG-Funded (Priority Need)
 Community Development Accomplishments
 For Public Services/Facilities
 Town of Cicero
 Program Year 2020

Table 13: Public Services/Facilities

Public Services		
Priority Need Category	Agency Name	Persons Assisted
Youth Centers	Boys Club	51
	Youth Commission	0
	Literacy Program	0
	Corazon	50
Day Care Centers	Children's Center of Cicero	142
Mental Health Centers	Family Services & Mental Health Center	218
Support Services	CEDA	13**
	Community Support Services	26
Total Served		500
Public Facilities		
Priority Need Category	Agency Name	Persons Assisted
Public Facilities	Town of Cicero Alley Repavement	225+/-**
Total Served		225+/-**

** Households

Summary of CDBG-Funded (Demographics)
 Community Development Accomplishments
 For Public Services
 Town of Cicero
 Program Year 2020

Table 14: Public Services

Priority Need Category	Agency Name	WHT	HSPC	BLK/ Afr.Amer.	ASIAN	ASIAN &WHT	AM.IND./ Alskn Ntv.	N.HWN/Oth. Pcf.Isl.	AM.IND./ Alskn Ntv. &WHT	BLK/Afr. Amer. &WHT	AM.IND./Alskn Ntv.&BLK/ Afr.Amer.	OTHER
Youth Centers												
	Boys Club	49	49	2	0	0	0	0	0	0	0	0
	Youth Commission	0	0	0	0	0	0	0	0	0	0	0
	Literacy Program	0	0	0	0	0	0	0	0	0	0	0
	Corazon	40	35	1	0	0	0	0	0	0	0	9
DayCare Center	Children's Center	138	134	4	0	0	0	0	0	0	0	0
Mental Health Center	Family Services	213	202	3	2	0	0	0	0	0	0	0
Support Services	CEDA	9	7	2	2	0	0	0	0	0	0	0
	Com.Support Serv.	26	24	0	0	0	0	0	0	0	0	0
	Total Served	475	451	12	4	0	0	0	0	0	0	9

Priority Need Category	Agency Name	EX. LOW	LOW	MOD	Non- Low/ MOD
Youth Centers					
	Boys Club	47	3	1	0
	Youth Commission	0	0	0	0
	Literacy Program	0	0	0	0
	Corazon	19	31	0	0
DayCare Center	Children's Center	43	82	12	5
Mental Health Center	Family Services	194	20	2	2
Support Services	CEDA	9	4	0	0
	Com.Support Serv.	4	7	13	2
	Total Served	316	147	28	9

XII. Community Development Block Grant CARES ACT (CDBG-CV)

The Town of Cicero has received Community Development Block Grant CARES ACT (CDBG-CV) funding in the amount of \$1,567,733. These funds will be used to prevent, prepare for and respond to the coronavirus pandemic in a variety of ways. As of this CAPER period, the Town has funded multiple activities towards the vaccination of Cicero residents, funded an Emergency Operation Committee that its sole responsibility was to address the coronavirus pandemic around the Town and purchased PPE for different public buildings. In order to continue addressing the coronavirus pandemic, the Town published a notice of funding availability for applications to be submitted. Multiple agencies/departments submitted applications for funding to prevent, prepare for and respond to the coronavirus. Below is a list of the agencies/departments that will be funded along with their budgets. Accomplishments of this grant will be highlighted in future CAPER reports.

CDBG-CV		
Name of Agency	Proposed funding Amount	Proposed Activities
Boys Club of Cicero	\$20,000.00	New Window Installations for ventilation
CEDA	\$40,000.00	Housing Counseling services targeted to those affected by the pandemic
Cicero School District #99	\$50,000.00	Meal Distribution
Family Service & Mental Health Center of Cicero	\$50,000.00	Mental Health Services targeted to those affected by the pandemic
J. Sterling Morton High School District # 201	\$50,000.00	Meal Distribution
Town of Cicero Library	\$250,000.00	HVAC System updates
Town of Cicero - Health Department	\$50,000.00	Rapid COVID-19 Testing
Town of Cicero - Water Department	\$100,000.00	Bill Payment Assistance
UCP Seguin (United Cerebral Palsy Seguin of Greater Chicago)	\$42,000.00	Community Integral Living Arrangement (CILA) Home renovations

Monitoring

The Town of Cicero’s Department of Housing is the designated lead agency responsible for administering the Community Development Block Grant Program (CDBG) funded by the U.S. Department of Housing and Urban Development (HUD). With its CDBG entitlement grant, the Department of Housing funds a number of “subrecipients”, particularly agencies that administer public service projects serving Cicero’s low-moderate income population. All these agencies receiving CDBG funds are required to sign an agreement detailing all pertinent regulations, certifications, project descriptions, and performance requirements.

Subrecipients of CDBG funds are required to adhere to the same rules and regulations HUD imposes on entitlement grantees. One way to ensure subrecipients are in compliance with HUD rules and regulations

is through monitoring. All of the Town of Cicero's Department of Housing CDBG subrecipients are monitored regularly during the program year with a minimum of two on site visits. Verbal correspondence and mail correspondence between the subrecipient and the grantee is ongoing and plays a valuable role in ensuring compliance.

The Town of Cicero's Department of Housing subrecipient monitoring visits addressed the five following components:

1. Compliance with Eligible Activities and National Objectives

- The Town of Cicero's Department of Housing verifies that the subrecipient has documentation showing that the funded activity is HUD eligible and meets one of the prescribed national objectives.

2. Progress against Production Goals stated in the Written Agreement.

- The Town of Cicero's Department of Housing reviews the subrecipient's production goals to determine if they are achieved and on time.
- If the production goals were not met, The Town of Cicero's Department of Housing determines whether the subrecipient took all reasonable actions and steps to try to meet their production goals on time.
- The Town of Cicero's Department of Housing determines whether or not the subrecipient has the capacity to meet production goals.

3. Compliance with CDBG Program Rules and Administrative Requirements.

- The Town of Cicero's Department of Housing determines if the subrecipient selected households/individuals who were income eligible and if income was verified correctly.
- The Town of Cicero's Department of Housing determines if requirements for conflict of interest and religious organizations are being met.

4. Timely use of Funds

- The Town of Cicero's Department of Housing determines if the subrecipient uses funds in a timely manner, and if there is program income, The Town of Cicero's Department of Housing verifies whether it was used before additional funds were requested.
- If the subrecipient has program income, The Town of Cicero's Department of Housing determines if the subrecipient is tracking its receipt and if the funds were expended before requesting CDBG funds from The Town of Cicero Department of Housing.

5. Prevention of Fraud and Abuse of Funds

- The Town of Cicero's Department of Housing determines if the subrecipient's financial management system prevents fraud and mismanagement of funds.

The monitoring visits also included a review of all financial records associated with the CDBG grant, income, race verification procedures, visual audits of items purchased, inventory schedules, salary documentation, labor standards, EEO compliance, fair housing literature, procurement, etc.

The Department also conducted site inspections during and after the construction of infrastructure projects, and the rehabilitation and/or lead abatement of residential units. The inspections were carried out to ensure that high quality construction work was performed and completed on time. The Department also performed follow-up audits after it receives Single Audit Reports from Subrecipients. Reports are generated which identify project status, findings, corrective actions, and unused funds. The Town of Cicero Department of Housing monitors all Public Facility projects to ensure compliance with all Federal Regulations, including the Davis Bacon Act. The Department also requires a quarterly written status report from all Subrecipients, to assess the overall performance of each program and activity.

The goals of The Town of Cicero's Department of Housing monitoring policy is to ensure that HUD rules and regulations in respect to the CDBG program are being met and subrecipients are fulfilling their pledge to achieve the goals in their respective agreements with the Town of Cicero. The Town of Cicero's Department of Housing also uses the monitoring process as a way to determine whether or not the goals stated in the one-year Action Plan and five-year Consolidated Plan are being met. The following spreadsheets show the dates agencies were visited, as well as amount of concerns brought about from

those monitoring sessions.

Table 15: First Monitoring Session

1st Monitoring		
Name of Agency	Date of Visit	Number of Concerns
Boys Club	3/8/2021	0
Children's Center	3/8/2021	0
Youth Commission	3/9/2021	1
Family Services	3/9/2021	0
Literacy Program	3/10/2021	2
CEDA	3/11/2021	0
Corazon	3/10/2021	0
Community Support Services	3/11/2021	0

The only concerns brought up during the 1st round of monitoring were from the Cicero Youth Commission & Literacy Program. The Cicero Youth commission received a concern in regards to the late submission of the PY2020 Subrecipient Agreement. CYC was given enough time to review and submit the Agreement, a letter has been sent explaining the reason for the delay in the submission and the concern was corrected. The Literacy Program had two concerns. One, in regards to having no information on the most recent Audit, and the second, in regards to not submitting the PY2020 Agreement in time to the department. The Literacy program is to provide the department with a copy of their Audit as soon as possible. They have also sent a letter explaining the delay in submission of the Agreement. Both the agencies assured the Department of Housing staff that in the future, they would start submitting documents in a timelier manner.

Table 16: Second Monitoring Session

2nd Monitoring		
Name of Agency	Date of Visit	Number of Concerns
Boys Club	9/16/2021	0
Children's Center	9/20/2021	1
Youth Commission	No Visit	-
Family Services	9/21/2021	0
Literacy Program	No Visit	-
CEDA	9/23/2021	1
Corazon	9/22/2021	1
Community Support Services	9/23/2021	0

The only concerns brought up during the 2nd round of Monitoring were from the Children’s Center, CEDA, and Corazon. All three subrecipients had missing completely signed documents such as quarterly reports, Agreements, etc. They have all since looked for the missing documents and submitted copies to the department to show that they have been added to their files. All three subrecipients have corrected their concerns for this session. There were no visits to the Cicero Youth Commission or the Literacy Program

during this round of monitoring because both CYC and the Literacy Program were closed out due to inactivity for PY2020.

Performance Measurement

The Town of Cicero has amended its PY 2020-2024 Consolidated Plan and its corresponding Annual Action Plans, because grantees must implement and track new information designated as Performance Measurement. The Performance Measurement is a tool for The Department of Housing and Urban Development (HUD) to use to tell the story of their formula grantees.

Performance measurement contains specific objectives and outcomes that will be standardized to ensure that an accurate story can be told both to Congress as well as the public. The story will inform both Congress and the public of the wonderful accomplishments that the formula grantees contribute to society as a whole.

The Performance Measurement System offers three possible objectives for each activity. These objectives are based on the broad statutory purposes of the four formula grants:

1. Creating Suitable Living Environments
2. Providing Decent Housing
3. Creating Economic Activities

The Performance Measurement Working Group considered a wide range of reasons why a grantee might fund activities and narrowed the outcomes down to the following:

1. Availability/Accessibility
2. Affordability
3. Sustainability

When choosing outcomes and objectives, grantees will combine the objective with the outcome to come up with an outcome statement. These can be seen below in table A.

Table A Outcome Statements			
	Outcome 1: Availability/ Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
Objective 1: Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
Objective 2: Decent Housing	Accessibility for the purpose of creating Decent Housing	Affordability for the purpose of creating Decent Housing	Affordability for the purpose of creating Decent Housing
Objective 3: Economic Development	Accessibility for the purpose of creating Economic Opportunities	Affordability for the purpose of creating Economic Opportunities	Affordability for the purpose of Creating Economic Opportunities

Non-homeless Special Needs

Services to this particular population require the coordination and collaboration of both governmental and not-for-profit agencies. Persons served include the developmentally disabled, the mentally ill, victims of domestic violence, victims of sexual abuse, and youths in need of daycare services, after school programs, summer programs, and cultural awareness programs.

During PY2020, The Town of Cicero Department of Housing funded several non-homeless special needs projects. These agencies include Children's Center (day care services), Boys Club of Cicero and Corazon Community Services, Cicero Youth Commission and the Literacy Program (after school programs), Family Services (mental health counseling), CEDA (housing counseling), and Community Support Services (support services).

Specific HOPWA Objectives

Not Applicable

XIII. Neighborhood Stabilization Program

The Town of Cicero's Neighborhood Stabilization Program (NSP) is in its final stages for close out. The Town was able to purchase, rehabilitate and sell 17 homes with the funding. Of the 17 homes, 13 homeowners have completed the program requirements and their liens have been released. There is one (1) homeowner still active and three homeowners have defaulted with their mortgages.

Currently, funds have been used towards the demolition of slum and blighted properties throughout the Town. As of this CAPER report, the Town was able to demolish four (4) properties identified as slum and blight. The Town has awarded and entered into a contract with a demolition firm to demolish the final two (2) slum and blighted properties identified. If there are any NSP funds remaining, the Town will pursue additional properties to demolish. Once all funds are expended, the Town will move towards the closeout of the program.

XIV. Antipoverty Strategy

The Town's Strategy to eliminate poverty is to assist the agencies that have been put in place to address this circumstance. The Family Service and Mental Health Center of Cicero and the Cicero Health Department are instrumental in providing services to individuals in the hope of eliminating or reducing poverty.

XV. Amendments

There were three (3) amendments made to the PY 2020 Annual Action Plan during this CAPER period. The first amendment was to correct the allocation amount for the Community Development Block Grant (CDBG). The Town was notified by HUD that a formula error in the allocation had occurred. The allocation was reduced by \$299; from \$1,703,195 to \$1,702,896. The second amendment was to reallocate \$675,005.49 of unused funds from the PY 2018 and PY 2019 CDBG grants to the PY 2020 Alley Repavement project. The final amendment was to amend the PY 2020 Annual Action Plan and include updated Subrecipients related to the PY 2020 ESG grant. These new Subrecipients changed the information and budgets for each component identified in the PY 2020 Annual Action plan.

(See Tab 3)