

TOWN OF CICERO
NOTICE OF REQUEST FOR PROPOSAL
TOWN HALL & POLICE STATION SIGNAGE

Please take notice of the Town of Cicero's (the "Town") issuance of its Request For Proposal ("RFP") to qualified interested parties for sealed bid written proposals for the Town's purchase of signage for its new 125,000 square foot Town Hall and Police Station. **All persons and entities submitting responses to this RFP must be willing and able to provide for the Town's inspection a sample of signage offered for sale during the period June 11 through and including June 25, 2008.**

Formal specifications and instructions for this RFP will be available for pick-up from and after 2:00 p.m. (CST) on Thursday, June 12, 2008, at the New Municipal Complex construction trailer located at the southeast corner of Cermak Road (Route 22) and 50th Street, Cicero, Illinois.

All responses to this RFP must be received by the Town of Cicero, Office of the Town Clerk (4937 W. 25th Street, Cicero, Illinois), on or before 12:00 p.m. (noon) on Wednesday, June 25, 2008. Further, all responses to this RFP shall be submitted in a sealed envelope, marked "RFP – TOWN HALL & POLICE STATION SIGNAGE" and addressed to the Town Clerk, Marilyn Colpo.

In order to receive a copy of the RFP, a non-refundable fee of \$50.00 must first be paid to the Town. The Town of Cicero will only accept payment in the form of a check made payable to the Town of Cicero. Additional information regarding this RFP may be available online at www.yournewtownhall.com.

Any changes or clarifications to this RFP shall be by written addendum and the Town does not intend to answer substantive questions pertaining to this RFP. Non substantive questions can be directed to Craig Pesek, Town of Cicero Project Manager, 4937 W. 25th Street, Cicero, IL 60804 – (708) 656-3600 ext. 383.

The RFP shall not create any legal obligations on the Town to evaluate any proposal that is submitted or to enter into any contract or other agreement with any party who submits a proposal except on terms and conditions the Town in its sole and absolute discretion to be satisfactory and desirable. The right is reserved by the Town to reject any and all proposals.