



## TOWN OF CICERO, ILLINOIS

# REQUEST FOR PROPOSALS MUNICIPAL BUILDINGS LIGHTING RETROFIT

(No. EECBG-11-01)

### **Addendum #1 (Issued June 24, 2011) (“Addendum”)**

This Addendum is being issued to announce a walk through, extend the bid submission deadline and change the bid opening date for the above-referenced Request for Proposals and shall constitute a part of the Request for Proposals. This Addendum is being delivered to every Bidder that provided his or its name and address to the Town of Cicero at the time that it received a copy of the Request for Proposals. This Addendum shall also be posted in the Office of the Town Clerk and online at the Town of Cicero’s website.

**THIS ADDENDUM MUST BE ACKNOWLEDGED, SIGNED, DATED AND RETURNED AS PART OF THE RESPONSE AS SET FORTH BELOW.**

- 1) A walk through of some or all of the Buildings will begin at 10:00 A.M. on June 28, 2011 at the Town of Cicero Public Safety Office, located at 5410 34<sup>th</sup> Street, Cicero, Illinois. All interested parties are encouraged to attend the walk through to familiarize themselves

with the Buildings. The Town will endeavor to address questions regarding the Services that have been submitted to the Town at the walk through and will provide written copies of the answers to all such questions to those Bidders that provided his or its name and address to the Town of Cicero at the time that it received a copy of the Request for Proposals.

- 2) All responses to the above-referenced Request for Proposals must be received by 11:00 A.M. on June 30, 2011 in the Office of the Clerk, Cicero Municipal Complex, First Floor, 4949 West Cermak Road, Cicero Illinois.
- 3) The bid opening will be held at 11:30 A.M. on June 30, 2011 in the Office of the Clerk, Cicero Municipal Complex, First Floor, 4949 West Cermak Road, Cicero, Illinois.

STATEMENT ACKNOWLEDGING RECEIPT OF ADDENDUM 1

TO BE COMPLETED BY THE BIDDER AND RETURNED AS PART OF THE BID RESPONSE:

1. Name of the Bidder: \_\_\_\_\_
2. Address of the Bidder: \_\_\_\_\_

The Undersigned hereby certifies and declares that that the above-named Bidder received a complete and accurate copy of Addendum #1 to Request for Proposals No. EECBG-11-01, that it had full opportunity to review the contents therein and that the response returned by the Bidder is made with full knowledge of the same. The Undersigned hereby further certifies that he or she has been authorized by the Bidder to execute this statement.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_