



## RESIDENTIAL FLOOD CONTROL PROGRAM APPLICATION & INSTRUCTIONS

Control No: \_\_\_\_\_ - 20\_\_\_\_

Homeowner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Instructions:**

1. Complete and return the attached Permit Application and Waiver and Release to the Office of the Town Clerk.
2. Property must be owner occupied (Picture ID and proof of home ownership are required). Example: copy of deed or property tax bill.
3. Property and/or building must be residential property containing no more than five (5) units. This is a one (1) time reimbursement.
4. Submit three (3) Contractor proposals with a sketch or plan detailing the proposed flood control improvements. The Water Department or Code Enforcement must approve the plans before work begins.
5. The Contractor (or Homeowner) is required to obtain and pay for the necessary permits. Electrical permits, if required, are obtained at the Code Enforcement Department. Sewer permits must also be obtained at the Code Enforcement Department.
6. The Contractor must be licensed and bonded with the Town of Cicero Business License Department to perform work in the Town.
7. All work must be inspected by the Town of Cicero Code Enforcement Department. The work must be completed in compliance with all applicable laws.
8. When work is completed and approved by the Building Department, the homeowner must provide the Town proof of payment in the form of a "Final Waiver of Lien" from the Contractor, along with must bring original permit to the Clerk office.

9. This Program offers a one-time reimbursement for eligible Homeowner applicants who qualify. Funding for the Program is available on first-come, first-serve basis. If funds are available, the Homeowner will be reimbursed for 50% of the cost of the improvement up to a maximum of \$2,000. Applications will be denied if funds are not available or if Homeowner has previously received a reimbursement under this Program, as the regular business practice of the Town limits this reimbursement to one time only.

If you have questions regarding the Residential Flood Control Program, please call 708/656-3600 Ext. 227

**WAIVER AND RELEASE**

The Town is not responsible for a Homeowner's decision to participate in the Program, for the Homeowner's choice of Contractor or for which flood control improvements the Homeowner chooses to undertake. The Homeowner hereby agrees to release, waive, discharge and covenants not to sue the Town of Cicero of from and against any and all claims, losses, damages, costs and expenses on account of any injury to person or property that is alleged to have occur in connection with an application for, or participation in, the Program, any flood control improvements funded by the Program, and the Contractor selected to undertake such improvements.

The Homeowner acknowledges that he or she is competent, is of lawful age and has not been given any promise or inducement to sign this Application. The Homeowner further understands that this Application contains a waiver and release that is intended as a complete waiver and release that is intended as a complete waiver and release in favor of the Town of Cicero, that the Homeowner retains full responsibility for and risk of property damage, bodily injury for himself or herself and others damaged or injured as a result of the Homeowner's decision to participate in the program, for the Homeowner's choice of Contractor or for which flood control improvements the homeowner chooses to undertake. The Homeowner further acknowledges that he or she has signed this Application as his or her own free and voluntary act.

Homeowner's Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

*\* The Town Business License Department has a list of approved contractors*

*\* PLEASE SUBMIT THIS COMPLETED FORM TO THE CICERO CLERK'S OFFICE*